

# NorthCentral

## MISSOURI COLLEGE

*Nursing & Health Sciences*



## **Nursing Pre-Admission Data Packet**

PN Programs  
PN to ADN Programs

Information Applies to the 2023-2024 Program

Revised 11/30/2022

North Central Missouri College  
PN and PN to ADN programs  
are fully approved by the:

Missouri State Board of Nursing  
3605 Missouri Boulevard  
P.O. Box 656  
Jefferson City, MO 65102-0656  
573.751.0681 Telephone

North Central Missouri College is accredited by the Higher Learning Commission,  
a commission of the North Central Association of Colleges & Schools:



North Central Missouri  
College Associate in Nursing  
program is accredited by the  
National League for Nursing  
Commission for Nursing  
Education Accreditation  
(NLN CNEA) located at 2600  
Virginia Avenue, NW,  
Washington, DC 20037  
(202) 909-2526

**CONTACT INFORMATION:**

**Email:** [nursing@mail.ncmissouri.edu](mailto:nursing@mail.ncmissouri.edu)

**Kelly Claycomb, RN, MSN**  
PN to ADN Program Director  
660-359-3948 ext. 1312  
[kclaycomb@mail.ncmissouri.edu](mailto:kclaycomb@mail.ncmissouri.edu)

**Korynn Skipper, RN, MSN**  
PN Program Director  
660-359-3948 ext. 1328  
[kskipper@mail.ncmissouri.edu](mailto:kskipper@mail.ncmissouri.edu)

**Sue Nichols, RN, BSN**  
Online ADN Coordinator  
660-359-3948 ext. 1361  
[snichols@mail.ncmissouri.edu](mailto:snichols@mail.ncmissouri.edu)

**Beth Crawford, RN, BSN, M.Ed.**  
Night & Weekend Site  
Coordinator  
660-359-3948 ext. 1905  
[bcrawford@mail.ncmissouri.edu](mailto:bcrawford@mail.ncmissouri.edu)

**Pam Albert**  
Nursing & Health Sciences  
Administrative Specialist-  
Maryville & Online  
660-359-3948 ext 1900  
[palbert@mail.ncmissouri.edu](mailto:palbert@mail.ncmissouri.edu)

**Keri Johnson, AA**  
Nursing & Health Sciences  
Administrative Specialist –  
Trenton & Nights & Weekends  
660-359-3948 ext. 1316  
[kjohnson@mail.ncmissouri.edu](mailto:kjohnson@mail.ncmissouri.edu)

*Follow us!*



Facebook: NCMC Nursing Programs

## *Pre-Admission Information*

North Central Missouri College's Division of Nursing & Health Sciences welcomes your interest in our nursing program(s). Please review the information provided in this pre-admission packet before applying for admission. It is your responsibility to make sure all information required for admission is provided to the nursing office.

We have two programs, a PN and PN to ADN program. Specific requirements that must be met to enter each program can be found on page 6 and page 12. Acceptance into the PN (Practical Nursing program) does not guarantee acceptance into the PN to ADN (Associate Degree Nursing) program.

Our PN program is an intense, fast-paced program that takes three (3) semesters to complete is designed to prepare individuals for the role of a Licensed Practical Nurse as staff nurses in various health care settings. We have programs in Trenton, Maryville, and Bethany, MO (night and weekend).

Our PN to ADN program begins each fall and takes two (2) semesters to complete. This program is intense and fast-paced designed to prepare individuals for the role of a Registered Professional Nurse in various health care settings. We have programs in Trenton, Maryville, and online.

Because of the limited number of available positions, acceptance into either nursing program is competitive; therefore, it is essential that you follow the Requirements for Admission outlined in this information packet. All applicants who meet the admission criteria will receive a file review. Applicants whose records indicate the greatest potential for successful achievement in nursing will be selected.

Our clinical partners have the right to deny placement to any student. Students denied clinical placement for any reason will not be able to complete the program requirements; therefore, they will be withdrawn from the program. North Central Missouri College will NOT seek additional areas for clinical placement should a student be denied placement. Students with criminal findings on the background check and/or a positive drug screen who are denied clinical placement will not be able to complete the program; therefore, they will be withdrawn from the program.

This information packet outlines the requirements that must be completed before consideration for program admission. The information contained within is subject to change. Because of the intensity and pace of the nursing programs, it is important that you know both programs have set high academic and professional standards. Details are available within this information packet, from the nursing department, and online at <https://www.ncmissouri.edu>.

Our program is designed to prepare students for the NCLEX examination, which is required for nursing licensure and employment in Missouri and other states. To ensure that we provide only accurate and current information, NCMC does not actively monitor changes to licensing requirements in other states. Therefore, we have not determined whether this program meets all current licensure or certification requirements for other states or U.S. territories. Students intending to work in other states are strongly encouraged to verify licensing and certification requirements with the appropriate state board.

**Please note, in 2022, the college will start new construction on a facility in Savannah, MO, with the intention of transitioning the Maryville and Bethany nursing programs to this new site location. Please visit <https://www.ncmissouri.edu/academics/savannah-campus/> for the most up-to-date information about this project.**

## *Nursing Program Mission Statement*

North Central Missouri College Mission Statement	North Central Missouri College Nursing Program Mission Statement
<p>North Central Missouri College provides accessible, affordable, and quality educational programs, with emphases on excellence in teaching, learning, workforce development, and service to the rural and small communities of our 17-county service region.</p>	<p>The mission of the North Central Missouri College Nursing Department is to assist individuals with their educational goals through a progressive, quality curriculum delivered by caring and competent educators in a safe, technology-rich environment to prepare nurse generalists to function in a diverse, dynamic healthcare environment.</p>
NCCMC Vision	NCCMC Nursing Program Philosophy Statement
<p>North Central Missouri College aspires to provide exemplary academic programs and services to advance educational attainment and regional economic development.</p>	<p>The North Central Missouri College Nursing Department strives to provide a commendable nursing education that prepares students to practice as safe, competent nurses.</p>

# *Practical Nursing (PN) Program*

The PN (Practical Nursing) program is an intense, fast-paced certificate program that takes three (3) semesters to complete and is designed to prepare individuals for the role of a Licensed Practical Nurse as staff nurses in a variety of health care settings. Clinical experience is acquired at hospitals, extended care facilities, physicians' offices, and community agencies. Upon successful completion of the PN program, the graduate is eligible to apply to take the NCLEX-PN (licensing) Examination for Licensed Practical Nurses. It is important to note that the Missouri State Board of Nursing may refuse to grant a student permission to take the licensing exam for reasons outlined in the State of Missouri Nursing Practice Act, Chapter 335.066

## *Curriculum Outcomes and Graduate Competencies*

### **Patient-Centered Care**

Student Outcomes: Demonstrate patient-centered, caring, culturally sensitive nursing care based on common physiological, psychosocial and sociological needs of patients.

- The provision of holistic care that recognizes an individual's preferences, values, and needs and respects the patient or designee as a full partner in providing compassionate, coordinated, age and culturally appropriate, safe and effective care. (adapted from Massachusetts Nurse of the Future, 2016).

### **Teamwork and Collaboration**

Student Outcomes: Collaborate as a member of the health care team to promote continuity of patient care.

- The delivery of patient-centered care in partnership with interprofessional members of the health care team, fostering open communication, mutual respect, and shared decision making, to achieve continuity of care and optimal patient outcomes (adapted from QSEN, 2007).

### **Evidence Based Practice**

Student Outcomes: Identify best current evidence from scientific and other credible sources as a basis for quality nursing practice and clinical decision making.

- The integration of the best evidence available using nursing expertise and the values and preferences of individuals, families and communities who are served by health care. (Adapted from Massachusetts Nurse of the Future, 2016).

### **Quality Improvement**

Student Outcomes: Participate in the implementation of quality improvement strategies to improve patient care.

- The use of data to monitor the outcomes of care processes and the use of improvement methods to design and inform change, continuously improving the quality and safety of health care services to meet the needs of patients and promote optimal healthcare outcomes (Adapted from QSEN, 2007).

### **Safety**

Student Outcomes: Provide a safe environment for patients, self, and others.

- The minimization of risk factors that could cause harm or delay patient recovery while promoting quality care and maintaining a secure environment for patients, self, and others through both system effectiveness and individual performance (adapted from QSEN, 2007).

### **Informatics**

Student Outcomes: Use information technology in the provision of patient care.

- The use of information and technology to communicate, manage knowledge, mitigate error, and support evidence-based decision making (adapted from QSEN, 2007)

### **Leadership**

Student Outcomes: Use the leadership skills of time management, organization and priority setting when providing patient care.

- The influence of the behavior of individuals or groups of individuals within their environment in a way that will facilitate the establishment and acquisition/achievement of shared goals. (Adapted from Massachusetts Nurse of the Future, 2016).

### **Professionalism**

Student Outcomes: Practice nursing using professional, ethical, legal, and humanistic principles within regulatory guidelines.

- The demonstration of accountability for the delivery of standard-based nursing care that is consistent with moral, altruistic, legal, ethical, regulatory, and humanistic principles. (Adapted from Massachusetts Nurse of the Future, 2016).

The following criteria must be met in order to be eligible for acceptance into the North Central Missouri College Practical Nursing Program (Trenton, Maryville & Savannah Spring 2024 Programs):

### PN Requirements:

- 1<sup>st</sup>-Be accepted as an NCMC student
  - Students can apply online at [www.ncmissouri.edu](http://www.ncmissouri.edu)
  - Official transcripts from previous institutions must be submitted to the NCMC Admissions office
- 2<sup>nd</sup>-Submit Nursing Application
  - Once you are accepted as a student you can find the form with this link <https://ncmccentral.etrive.cloud/#/form/95>
  - Or go to <https://www.ncmissouri.edu/academics/nursing-health-science-degree-options/> and select either Associate Degree Nursing or Practical Nursing and click how to apply.
- 3<sup>rd</sup>- Complete the Pre-Entrance Test – ATI TEAS Test. Previous results accepted but must be taken within the last 2 years.
  - Minimum score of 54.6% is required to be considered for acceptance
  - Early acceptance (March) requires minimum score of 58.7%
  - Maximum number of attempts is 3 per calendar year
  - Applicants must wait 30 days between testing dates
    - If a student tests more than one time in a 30 day period, the second test score will be void
  - The ATI TEAS may be taken online or at a site of the student’s choosing. Information on the TEAS test is outlined on page 24.
  - It is the student’s responsibility to ensure the nursing program receives the student’s TEAS test score.
- Must have a cumulative grade point average of 2.0 from high school or college
  - Students must have a 2.0 GPA with NCMC and/or a cumulative 2.0 GPA including all college coursework
  - College transcript supersedes high school transcript
- Admission is contingent upon maintaining a 2.0 cumulative grade point average
- Applicant must be in good academic standing with NCMC
- Complete pre-requisite classes with a “C” or greater. Students can be admitted to the program prior to fully completing the pre-requisite classes. All pre-requisite classes must be completed by the semester prior to starting the nursing program.
  - Anatomy (BI240) 4 Credit hours with a lab
  - Physiology (BI242) 4 Credit hours with a lab
  - Math Requirement - 3 credit hours-
    - Math for Allied Health (AH106) or
    - College Algebra (MT122) or
    - Elementary Statistics (MT125)
- Admission is contingent upon completing a satisfactory background check, negative drug screening and completion of all required immunizations. Admission to the program does not guarantee licensure.
  - Any applicant who has been convicted of felonies and/or misdemeanors must discuss this matter with the Program Director
  - Clinical facilities may restrict attendance based on felony
  - If an applicant’s drug screen is positive, the student must submit written proof of a current prescription for the appropriate medication. Failure to provide documentation will result in the student’s dismissal from the program. Legally prescribed medical marijuana is not allowed as it is against federal regulations and prohibited by clinical sites.

High School students that are currently in a Health Occupations class through a Vo-Tech School can apply for early acceptance (applicable for 1 year after high school graduation). Admission would be contingent on completing the PN requirements stated above as well as submitting a letter signed by a school official stating that student is currently taking a Health Occupations Class or has completed a Health Occupations Class by March 1, 2023. A minimum TEAS score of 56% is required to be considered for early acceptance.

There is no age specification on acceptance into the nursing program; however, some clinical facilities may not allow students under a designated age to complete clinical time in their facilities. Therefore, students under 18 who are unable to meet the clinical requirements of those facilities may be unable to complete the clinical objectives set for each student within the program, hence jeopardizing student completion.

*\*Meeting the minimum requirements listed does not guarantee acceptance into the program*

### How to Apply:

- Submit completed Nursing Application by 4:00 PM on the deadline date.

#### Application Deadlines

	<b>Trenton</b>	<b>Maryville</b>	<b>Savannah Spring 2024</b>
<b>1st File Review (requires minimum TEAS score of 58.7%)</b>	March 1	March 1	September 1
<b>2nd File Review (requires minimum TEAS score of 54.6%)</b>	May 1	May 1	October 1
<b>3rd File Review (requires minimum TEAS score of 54.6%)</b>	July 31 (only if seats available)	July 31 (only if seats available)	November 30 (only if seats available)

*\*The application period for the Trenton and Maryville locations will begin September 1<sup>st</sup> each year for the following program year. The Savannah Spring 2024 application period will begin February 1<sup>st</sup> each year. Any applications received prior to the application period start date will not be processed.*

### Selection Process:

- Applicants meeting the minimum requirements listed, and whose records indicate the greatest potential for successful achievement, are ranked in descending order of their ATI TEAS Test score
- Each program can accept the following number of students:
  - Trenton: 56\* Subject to change per Missouri State Board of Nursing
  - Maryville: 36\* *Subject to building opening*
  - Savannah Spring 2024: 16
- Applicants earning the top 56, 36 or 16 scores are offered admission into the upcoming program
- If there are multiple applicants with the same test score at the cut-off threshold, the application date is used to determine who is offered admission
- Qualified applicants who do not meet the cut-off threshold for their first choice site location are ranked with other applicants for their second choice location (if a second choice is designated on the application)
- Qualified applicants not admitted for the current academic year will be placed on an alternate list
  - The alternate list is ranked by the same standards listed above
  - A student will remain on the alternate list until 4 school days after the established entrance date of the program
- Applications received after the second file review deadline and before the third file review deadline will be reviewed only if seats remain available in the program.
- If no position becomes available for an alternate, or an applicant is not accepted for any reason, they must re-apply for the next academic year
- Notification regarding acceptance status into the program will be sent via NCMC email and a letter in the mail two weeks after the application deadline.

## PN Program Costs:

All costs and credit hours shown are based on the 2022-2023 academic year and are subject to change for the 2023-2024 academic year.

### Pre-Entry Courses for Trenton, Maryville, and Night & Weekend

	Total Hours	In-District Tuition w/Fees	MO Resident Tuition w/Fees	Online/Outreach Tuition w/Fees
Pre-Entry Courses	11	\$1,562	\$2,288	\$2,530
Gen Ed Courses (may be taken prior to or concurrently while in the PN program)	9	\$1,278	\$1,872	\$2,070

\*Amount shown includes base tuition, plus the \$20/credit hour Student Development Fee and the \$20/credit hour Facilities Use Fee and \$10/credit hour Technology Fee. Students will be responsible for any Course fees, depending on specific classes/programs.

### Core Nursing Courses for Trenton & Maryville

	Total Hours	Tuition	Student Dev Fee	Facility Fee	Technology Fee	Nursing Lab/Clinical Fee	Nursing Fee	Semester Total
Fall Semester	13	\$2,106	\$260	\$260	\$130	\$1000	\$1600	\$5,356
Spring Semester	15	\$2,430	\$300	\$300	\$150	\$1000	\$1200	\$5,380
Summer Semester	6	\$972	\$120	\$120	\$60	\$1000	\$1200	\$3,472
<b>Total :</b>								\$14,208

### Core Nursing Courses for Night & Weekend

	Total Hours	Tuition	Student Dev Fee	Facility Fee	Technology Fee	Nursing Lab/Clinical Fee	Nursing Fee	Semester Total
Spring Semester	13	\$2,106	\$260	\$260	\$130	\$1000	\$1600	\$5,356
Summer Semester	8	\$1,296	\$160	\$160	\$80	\$1000	\$1200	\$3,896
Fall Semester	13	\$2,106	\$260	\$260	\$130	\$1000	\$1200	\$4,856
<b>Total:</b>								\$14,208

### Other Costs to Consider (These are estimates and prices are subject to change):

<b>Testing &amp; Applications</b>		<b>Graduation Expenses</b>	
Pre-Entrance Exam (TEAS)	\$115.00	Graduation Pin (optional)	\$20-50.00
Criminal Background & Drug Testing	\$107.00	Graduation Pictures (optional)	\$50.00
NCMC College Application Fee	\$20.00	NCLEX-PN	\$200.00
Physical Exam & Immunization Records	Varies	Finger Printing	\$50-60.00
American Heart Association CPR Certification	\$40.00		
ExamSoft	\$67.00		
<b>Textbooks (Approximate – Prices are subject to change)</b>		<b>Miscellaneous</b>	
Nursing Text	\$1571.00	Organization Dues/Semester	\$25.00
Non-Nursing Text	\$1638	<b>Laptop Expenses</b>	
		Laptop w/specifications listed on pg. 18	\$150-800.00
<b>Clinical Supplies</b>			
3 Patches	\$10.00		
1 Lab Coat	\$25.00		
2 Shirts	\$45.00		
2 Pants	\$50.00		
Stethoscope	\$75.00		
Blood Pressure Cuff	\$30.00		
Bandage Scissors	\$10.00		
Pen Light	\$5.00		
Shoes	\$75.00		
Gait Belts	\$9.00		
2 Masks	\$20.00		

\*Housing, Car, babysitter and food expenses are not included on this sheet.

\*You are responsible for having a telephone as a representative of the college may need to contact you.

\*You are responsible for having transportation to/from school and clinical. Carpool is not guaranteed.



## PN Program Curriculum

A minimum grade of “C” is required for all courses in the nursing curriculum plan, theory, lab, and/or clinical. All nursing courses must be taken in sequence. Pre-Entry courses must be successfully completed prior to entry into the program. Pre-requisite and co-requisite courses help support the development of the professional identity of nurses.

As a professional, it is important to have knowledge in a wide variety of disciplines and liberal educations. Liberal education provides future nurses with a broad understanding of the world (science, culture and society); establishing a sound base for critical thinking, clinical judgement and ethical decision-making. As a student of North Central Missouri College’s nursing program, you will be required to take such general education courses. These courses include Anatomy and Physiology, Mathematics, General Psychology, Speech, and English I. These courses, in conjunction with nursing courses, will prepare and empower nursing students to embrace complexity, diversity and change.

### **Pre-Entry Courses for PN:**

Course #	Class	Credit Hours
BI240	Anatomy (w/lab)	4
BI242	*Physiology (w/lab)	4
AH106	Math – Allied Health	3
MT122	(or) College Algebra	3
MT125	(or) Elem. Statistics	3
<b>Total Credits:</b>		11

*\*BI240 Anatomy is a pre-requisite for BI242 Physiology*

## Trenton & Maryville Programs

### **PN Nursing Courses Fall Semester**

Course #	Class	Credit Hours
PN100	Foundations of Nursing	8
PN103	Intro to Pharmacology	4
PN104	PVC (online – 1 <sup>st</sup> session only)	1
PY121	General Psychology	3
<b>Total Semester Credits:</b>		16

### **PN Nursing Courses Spring Semester**

Course #	Class	Credit Hours
PN101	Nursing of Adults 1A	8
PN105	Intro to Mental Health Nsg (hybrid)	2
PN106	Maternal & Child Health Nsg	4
PN107	Intro to Pharmacology B (hybrid)	1
SP175	Speech	3
SP220	(or) Interpersonal Communications	3
<b>Total Semester Credits:</b>		18

### **PN Nursing Courses Summer Semester**

Course #	Class	Credit Hours
PN102	Nursing of Adults 1B	6
EN101	English I	3
<b>Total Semester Credits:</b>		9

*\*\*General Psychology, Speech and English I may be taken prior to or concurrently while in the PN program*

## Savannah Spring Program

### PN Nursing Courses Spring Semester

Course #	Class	Credit Hours
PN100	Foundations of Nursing	8
PN103	Intro to Pharmacology	4
PN104	PVC (online – 1 <sup>st</sup> session only)	1
PY121	General Psychology	3
<b>Total Semester Credits:</b>		16

### PN Nursing Courses Summer Semester

Course #	Class	Credit Hours
PN102	Nursing of Adults 1B	6
PN105	Intro to Mental Health (hybrid)	2
SP175	Speech	3
SP220	(or) Interpersonal Communication	3
<b>Total Semester Credits:</b>		11

### PN Nursing Courses Fall Semester

Course #	Class	Credit Hours
PN101	Nursing of Adults 1A	8
PN106	Maternal & Child Health Nsg	4
PN107	Intro to Pharmacology B (hybrid)	1
EN101	English I	3
<b>Total Semester Credits:</b>		16

*\*\*General Psychology, Speech and English I may be taken prior to or concurrently while in the PN program*

# *Associate Degree Nursing (PN to ADN) Program*

NCCM has on-ground and online PN to ADN options. The PN to ADN program begins each fall and takes two (2) semesters to complete. This program is an intense, fast-paced program and is designed to prepare LPNs for the role of a Registered Professional Nurse (RN) in a variety of health care settings. The program is designed to give graduates a broad scope of knowledge and ability in order to meet the needs of the changing health care delivery systems. Clinical experience is acquired at various acute care hospitals and community agencies. Upon successful completion of the PN to ADN program, the graduate is eligible to apply to take the NCLEX-RN (licensing) Examination for Registered Professional Nurses. It is important to note that the Missouri State Board of Nursing may refuse to grant a student permission to take licensing exams for reasons outlined in the State of Missouri Nursing Practice Act, Chapter 335.066.

## *Curriculum Outcomes and Graduate Competencies*

### **Patient-Centered Care**

Student Outcomes: Demonstrate patient-centered, caring, culturally sensitive nursing care based on common physiological, psychosocial and sociological needs of patients.

- The provision of holistic care that recognizes an individual's preferences, values, and needs and respects the patient or designee as a full partner in providing compassionate, coordinated, age and culturally appropriate, safe and effective care. (adapted from Massachusetts Nurse of the Future, 2016).

### **Teamwork and Collaboration**

Student Outcomes: Collaborate as a member of the health care team to promote continuity of patient care.

- The delivery of patient-centered care in partnership with interprofessional members of the health care team, fostering open communication, mutual respect, and shared decision making, to achieve continuity of care and optimal patient outcomes (adapted from QSEN, 2007).

### **Evidence Based Practice**

Student Outcomes: Identify best current evidence from scientific and other credible sources as a basis for quality nursing practice and clinical decision making.

- The integration of the best evidence available using nursing expertise and the values and preferences of individuals, families and communities who are served by health care. (Adapted from Massachusetts Nurse of the Future, 2016).

### **Quality Improvement**

Student Outcomes: Participate in the implementation of quality improvement strategies to improve patient care.

- The use of data to monitor the outcomes of care processes and the use of improvement methods to design and inform change, continuously improving the quality and safety of health care services to meet the needs of patients and promote optimal healthcare outcomes (Adapted from QSEN, 2007).

### **Safety**

Student Outcomes: Provide a safe environment for patients, self, and others.

- The minimization of risk factors that could cause harm or delay patient recovery while promoting quality care and maintaining a secure environment for patients, self, and others through both system effectiveness and individual performance (adapted from QSEN, 2007).

### **Informatics**

Student Outcomes: Use information technology in the provision of patient care.

- The use of information and technology to communicate, manage knowledge, mitigate error, and support evidence-based decision making (adapted from QSEN, 2007)

### **Leadership**

Student Outcomes: Use the leadership skills of time management, organization and priority setting when providing patient care.

- The influence of the behavior of individuals or groups of individuals within their environment in a way that will facilitate the establishment and acquisition/achievement of shared goals. (Adapted from Massachusetts Nurse of the Future, 2016).

### **Professionalism**

Student Outcomes: Practice nursing using professional, ethical, legal, and humanistic principles within regulatory guidelines.

- The demonstration of accountability for the delivery of standard-based nursing care that is consistent with moral, altruistic, legal, ethical, regulatory, and humanistic principles. (Adapted from Massachusetts Nurse of the Future, 2016).

The following criteria must be met in order to be eligible for acceptance into the North Central Missouri College Associate Degree Nursing Program (Trenton, Maryville & Online Programs):

### PN to ADN Requirements:

- 1<sup>st</sup>-Be accepted as an NCMC student
  - Students can apply online at [www.ncmissouri.edu](http://www.ncmissouri.edu)
  - Official transcripts from previous institutions must be submitted to the NCMC Admissions office
- 2<sup>nd</sup>-Submit Nursing Application
  - Once you are accepted as a student you can find the form with this link <https://ncmccentral.etrive.cloud/#/form/95>
  - Or go to <https://www.ncmissouri.edu/academics/nursing-health-science-degree-options/> and select either Associate Degree Nursing or Practical Nursing and click how to apply.
- 3<sup>rd</sup>- Complete the Pre-Entrance Test – ATI TEAS Test. Previous results accepted but must be taken within the last 2 years.
  - Minimum score of 58.7% is required to be considered for acceptance for the Trenton and Maryville campuses.
  - Minimum score of 67.1% is required to be considered for acceptance for the Online program due to the rigorous nature of the online learning environment.
  - Maximum number of attempts is 3 per calendar year
  - Applicants must wait 30 days between testing dates. If a student tests more than one time in a 30-day period, the second test score will be void
  - The ATI TEAS may be taken online or at a site of the student's choosing. Information on the TEAS test is outlined on page 24.
  - It is the student's responsibility to ensure the nursing program receives the student's TEAS test score.
- Unencumbered current license as an LPN with IV certification
  - Students graduating from a PN program after June 1 of the current year have until November 1 of the PN-ADN program to submit proof of an unencumbered LPN license with IV certification.
  - If currently licensed at the time of application, applicants must provide proof of licensure and IV certification with their application
- Graduate of from a state-approved LPN program
  - Students currently enrolled in a PN program may be accepted contingent upon completion of the PN program by the start of the PN to ADN program
- Must have a cumulative grade point average of 2.0
  - Students must have a 2.0 GPA with NCMC and/or a cumulative 2.0 GPA including all college coursework
- Admission is contingent upon maintaining a 2.0 cumulative grade point average
- Applicant must be in good academic standing with NCMC
- Complete pre-requisite classes with a "C" or greater. Students can be admitted to the program prior to fully completing the pre-requisite classes. All pre-requisite classes must be completed by the semester prior to starting the nursing program.
  - Anatomy (BI240) - 4 credit hours with a lab
  - Physiology (BI242) – 4 credit hours with a lab
    - If applicant is transferring in credit from another institution and A&P is not equal to 8 credit hours with lab, the applicant will be required to complete a Biology or Chemistry class of 3 hours or greater to meet the 8 hour A&P requirement
  - General Psychology (PY121) – 3 credit hours
  - Speech (SP175) or Interpersonal Communications (SP220) – 3 credit hours
  - English I (EN101) – 3 credit hours
- Admission is contingent upon completing a satisfactory background check, negative drug screening and completion of all required immunizations. Admission to the program does not guarantee licensure.
  - Any applicant who has been convicted of felonies and/or misdemeanors must discuss this matter with the Program Director
  - Clinical facilities may restrict attendance based on felony.
  - If an applicant's drug screen is positive, the student must submit written proof of a current prescription for the appropriate medication. Failure to provide documentation will result in the student's dismissal from the program. Legally prescribed medical marijuana is not allowed as it is against federal regulations and prohibited by clinical sites

There is no age specification on acceptance into the nursing program; however, some clinical facilities may not allow students under a designated age to complete clinical time in their facilities. Therefore, students under 18 who are unable to meet the clinical requirements of those facilities may be unable to complete the clinical objectives set for each student within the program, hence jeopardizing student completion.

*\*Meeting the minimum requirements listed does not guarantee acceptance into the program*

### How to Apply:

- Submit completed Nursing Application by 4pm on deadline date.

#### Application Deadlines

	<b>Trenton</b>	<b>Maryville</b>	<b>Online</b>
<b>1st File Review (requires score sheet score of 12 or higher)</b>	March 1	March 1	March 1
<b>2nd File Review</b>	May 1	May 1	May 1 (only if seats available)
<b>3rd File Review</b>	July 31 (only if seats available)	July 31 (only if seats available)	July 31 (only if seats available)

*\*The application period for the Trenton, Online and Maryville locations will begin September 1<sup>st</sup> each year for the following program year.*

*Any applications received prior to the application period start date will not be processed.*

### Selection Process:

- Applicants meeting the minimum requirements listed, and whose records indicate the greatest potential for successful achievement, are ranked by a points system as outlined on page 14.
- Each program can accept the following number of students:
  - Trenton: 56
  - Maryville: 36\* subject to change per State of Missouri Board of Nursing
  - Online: 36
- Applicants earning the top 56, 36, or 36 points are offered admission into the upcoming program
- If there are multiple applicants with the same overall points, the highest TEAS score is used to determine who is offered admission. If there is a tie between overall points and TEAS score the application date will be used to determine who is offered admission.
- Qualified applicants who do not meet the cut-off threshold for their first choice site location are ranked with other applicants for their second choice location (if a second choice is designated on the application)
- Applications for the Trenton and Maryville program received after the second file review deadline and before the third file review deadline will be reviewed only if seats remain available in the program.
- Applications for the Online program received after the first file review deadline and before the second and third file review deadline will be reviewed only if seats remain available in the program.
- Qualified applicants not admitted for the current academic year will be placed on an alternate list
  - The alternate list is ranked by the same standards listed above
  - A student will remain on the alternate list until 4 school days after the established entrance date of the program
- If no position becomes available for an alternate, or an applicant is not accepted for any reason, they must re-apply for the next academic year
- Notification regarding acceptance status into the program will be sent via NCMC email and a letter in the mail two weeks after the application deadline.

# ADN ADMISSION SCORE SHEET

---

## ATI TEAS Exam Score:

❖ TEAS Score: (minimum score for the Online program is 67.1; for the on-ground program 58.7)

- 75.6 or above
- 67.1-75.5
- 58.7-67

- 3 points
- 2 points
- 1 point

## GPA:

❖ Students must have a 2.0 GPA with NCMC and/or a cumulative 2.0 GPA including all college coursework

- 3.51 and above
- 3.1-3.5
- 2.51-3.0
- 2.0-2.5

- 4 points
- 3 points
- 2 points
- 1 point

## PN Nursing Program Course Grades

### Foundations

- A – 3 points
- B – 2 points
- C – 1 point

Pharmacology (if more than one Pharmacology course was taken in the PN program, the highest grade will be used.)

- A – 3 points
- B – 2 points
- C – 1 point

Medical-Surgical Nursing (if more than one Medical-Surgical Nursing course was taken in the PN program, the highest grade will be used.)

- A – 3 points
- B – 2 points
- C – 1 point

\*If a student who is currently in a PN program and does not have a final course grade for a Medical-Surgical course the final grade for Foundations will be doubled. Once a Medical-Surgical nursing final course grade becomes available it will supersede the Foundations grade previously utilized. If a student is already accepted into the ADN program, it will not affect the student's standing as an accepted student unless the student does not pass a Medical-Surgical Nursing course or complete their PN program.

**Prior Earned Degree** (Associates or higher)

- 1 point

**NCMC PN Program Graduate**

- 1 point

## PN to ADN Program Costs

All costs shown are based on the 2022-2023 academic year and are subject to change for the 2023-2024 academic year.

### Pre-Entry Courses for Trenton, Maryville, and Online

	Total Hours	In-District Tuition w/Fees	MO Resident Tuition w/Fees	Online/Outreach Tuition w/Fees
Pre-Entry Courses	17	\$2414	\$3536	\$3910
Gen Ed Courses (may be taken prior to or concurrently while in the PN to ADN program)	7	\$994	\$1456	\$1610

\*Amount shown includes base tuition, plus the \$20/credit hour Student Development Fee and the \$20/credit hour Facilities Use Fee and \$10/credit hour Technology Fee. Students will be responsible for any Course fees, depending on specific classes/programs.

### Core Nursing Courses for Trenton & Maryville

	Total Hours	Tuition	Student Dev Fee	Facility Fee	Technology Fee	Nursing Lab/Clinical Fee	Nursing Fee	Semester Total
Fall Semester	11	\$1782	\$220	\$220	\$110	\$1,000	\$1,600	\$4,932
Spring Semester	10	\$1,620	\$200	\$200	\$100	\$1,000	\$1,200	\$4,320
<b>Total :</b>								\$9,252

### Core Nursing Courses for Online

	Total Hours	Tuition	Student Dev Fee	Facility Fee	Technology Fee	Nursing Lab/Clinical Fee	Nursing Fee	Semester Total
Fall Semester	11	\$2,068	\$220	\$220	\$110	\$1,000	\$1,600	\$5,218
Spring Semester	10	\$1,880	\$200	\$200	\$100	\$1,000	\$1,200	\$4,580
<b>Total :</b>								\$9,798

### Other Costs to Consider (These are estimates and prices are subject to change):

<b>Testing &amp; Applications</b>		<b>Graduation Expenses</b>	
Pre-Entrance Exam (TEAS)	\$115.00	Graduation Pin (optional)	\$20-50.00
Criminal Background & Drug Testing	\$107.00	Graduation Pictures (optional)	\$50.00
NCMC College Application Fee	\$20.00	Fingerprinting	\$50-60.00
Physical Exam & Immunization Records	Varies	NCLEX-RN	\$200.00
American Heart Association CPR Certification	\$40.00		
ExamSoft	\$67.00		
<b>Textbooks (Approximate – Prices are subject to change)</b>		<b>Miscellaneous</b>	
Nursing Text	\$1571.00	Organization Dues/Semester	\$25.00
Non-Nursing Text	\$1638		
<b>Clinical Supplies</b>		<b>Laptop Expenses</b>	
<b>Clinical Supplies</b>		Laptop w/specifications listed on pg. 18	\$150-800.00
3 Patches	\$10.00		
1 Lab Coat	\$25.00		
2 Shirts	\$45.00		
2 Pants	\$50.00		
Stethoscope	\$75.00		
Bandage Scissors	\$10.00		
Pen Light	\$5.00		
Shoes	\$75.00		
2 masks	\$20.00		

\*Housing, Car, babysitter and food expenses are not included on this sheet.

\*You are responsible for having a telephone as a representative of the college may need to contact you.

\*You are responsible for having transportation to/from school and clinical. Carpool is not guaranteed.

## PN to ADN Program Curriculum

A minimum grade of “C” is required for all courses in the nursing curriculum plan, theory, lab, and/or clinical. All nursing courses must be taken in sequence. Pre-Entry courses must be successfully completed prior to entry into the program. Pre-requisite and co-requisite courses help support the development of the professional identity of nurses

As a professional, it is important to have knowledge in a wide variety of disciplines and liberal education. Liberal education provides future nurses with a broad understanding of the world (science, culture, and society) establishing a sound base for critical thinking, clinical judgment, and ethical decision-making. As a student of North Central Missouri College’s nursing program, you will be required to take such general education courses. These courses include Anatomy and Physiology, General Psychology, Speech, English I, Microbiology, and National Government/American History to 1877/American History since 1877. These courses, in conjunction with nursing courses, will prepare and empower nursing students to embrace complexity, diversity, and change.

### **Pre-Entry Courses for PN to ADN:**

<b>Course #</b>	<b>Class</b>	<b>Credit Hours</b>
BI240	Anatomy (w/lab)	4
BI242	*Physiology (w/lab)	4
-	**Any additional science course w/lab	3-4
PY121	General Psychology	3
EN101	English I	3
SP175	Speech	3
SP220	(or) Interpersonal Communications	3
<b>Total Credits:</b>		17

\*BI240 Anatomy is a pre-requisite for BI242 Physiology

\*\* Students from Practical Nursing Programs with less than the required eight (8) credit hours of Anatomy and Physiology, will be required to take additional science coursework. Transcripts are evaluated on an individual basis.

### **PN to ADN Nursing Courses Fall Semester – Trenton, Maryville & Online:**

<b>Course #</b>	<b>Class</b>	<b>Credit Hours</b>
RN201	Adult Nursing I	6
RN205	Mental Health Nursing	2
RN203	Pharmacology	2
RN204	PN to ADN Transition	1
BI243	Microbiology	4
<b>Total Semester Credits:</b>		15

### **PN to ADN Nursing Courses Spring Semester – Trenton, Maryville & Online:**

<b>Course #</b>	<b>Class</b>	<b>Credit Hours</b>
RN202	Adult Nursing II	4
RN200	Leadership in Nursing	2
RN206	Maternal & Child Health Nursing	4
HI103	American History to 1877	3
HI104	(or) American History since 1877	3
PL216	(or) National Government	3
<b>Total Semester Credits:</b>		13

\*\*Microbiology and History/Government may be taken prior to or concurrently while in the PN to ADN program



## General Information for PN and PN to ADN Nursing Programs

### Readmission:

Upon application review, those students who successfully completed at least one core nursing course and have met all admission requirements, will be eligible for review based off their TEAS score (PN) or scoring sheet (PN-ADN). Core courses include all nursing courses with the exclusion of PVC (PN) and Transitions (ADN). If a student exits the program without successfully completing a core nursing course, application for readmission will be considered; however, only if a vacancy exists during the third file review and the returning student meets admission criteria. This policy will apply for three academic years after the initial exit from the program. After this time frame if a student applies for readmission, the student will be eligible for review during initial evaluation of student files.

For students who have successfully completed a core nursing course, those courses will count as credit (at NCMC) for three academic years. At the end of three academic years, if accepted, students will be required to complete all nursing courses in the curriculum regardless if the student passed the course or not. At the point of re-entry, students will be held to the standards of the current academic year's nursing handbook and pre-admission packet.

If acceptance is offered/given to an applicant and the offer is deferred or should the applicant lose eligibility for ANY reason, a new application is required. **Re-entry is not guaranteed.** If a student exits the program a second-time, that student will not be eligible for re-entry.

Returning students must:

- Submit a nursing application (Available in the Nursing & Health Sciences office and on the NCMC website)
- Meet all requirements for acceptance into the program
- Complete a background and drug screening
- Pass a laboratory skills test specific to the point of re-entry.
  - Contact the Trenton Skills Lab Supervisor for the Trenton or Online program to schedule the re-entry skills test. Students attending Maryville campus should contact their respective program coordinator to schedule this test.
- Print the current nursing department handbook and turn in the notarized signature sheet to the Program Coordinator by the first day of class.
  - Please note, all returning students will be held to the standards to the most up-to-date pre-admission packet and nursing handbook. All previous handbook policies will be null and void.
- Upon re-admission, the student will be required to attend and pass all clinical and simulation for all courses for the semester of re-entry and complete all required clinical/simulation assignments.
- Returning students are required to attend all scheduled labs for the semester.
- Returning students may be required to complete remediation activities as designated by the program coordinator or director including to but not limited to scheduled meetings with the Success Coordinator, skills lab coordinator, and ATI activities.
- It is the responsibility of the student to schedule and pass the skills test and to ensure all re-entry requirements are met prior to the first day of the semester. Failure to do so may result in the student not being re-admitted to the nursing program.

If applying to re-enter in the second semester of the program, applications must be received by the last day of regular classes in the prior semester.

### Late Admissions:

No student is admitted later than four (4) school days after the established entrance date of the program. For this reason, applicants placed on the alternate list should make sure that all financial aid is in order and there are no holds on their NCMC account that would prevent them from registering and beginning the program on the same day. Any alternates added after the start of the program will be required to attend an orientation/make-up session on the first Friday of the semester to catch up to the rest of the class. A physical exam may be required and due within the first week of class. We suggest alternates go ahead and schedule this so that they are prepared if a seat becomes available.

### Transfers:

Nursing students transferring from other colleges/programs are expected to meet the same admission and graduation requirements as all other students in the class. Transcripts from other institution(s) shall be evaluated on an individual basis. NCMC accepts credits earned at other colleges and universities accredited by agencies recognized by the Higher Learning Commission. The statute of limitations for transfer of credit for nursing courses is three (3) years. Transfer students must complete a minimum 15 credit hours at NCMC. **Admission of transfer students is on a space available basis.**

The student's final transcript shall denote the transferring institution, admission, date, course title, and the number of credit hours earned. Transcripts denoting clock hours or quarter hours rather than credit hours will be recognized and converted to credit. (Conversion factor: theory 15:1; lab 30:1; clinical 45:1.) If course work completed in another educational institution does not meet the course requirements of North Central Missouri College, the student will be required to repeat the course.

Nursing students who have completed practical nursing training from a vocational/technical center may have a block of credit awarded upon presentation of a current Missouri nursing license. The credit is placed on the NCMC transcript at the time of graduation from the ADN program.

### Advanced Credit/Placement:

NCMC accepts credits earned from institutions accredited by agencies recognized by the Higher Learning Commission. To have credits considered for acceptance, students should have an official transcript sent directly to the Registrar. A Transfer Evaluation Report will be completed by the Registrar comparing the transferred in courses with courses at NCMC. A copy of this report is mailed/e-mailed to the student. Students may be asked to provide official course descriptions for specific courses.

A grade of "C" or greater must be obtained in all pre-entry courses in order to transfer. Quarter hours transferred to NCMC will be converted to semester hours using a two-thirds conversion factor. Transferred in credit is not used to calculate a student's NCMC grade point average.

Nursing courses are evaluated on an individual basis. In order for the course to be considered for transfer, thus advanced placement in the nursing program, the course must:

- Have been taken within the last three years
- Have a transcript grade of "C" or greater
- Have a course description and syllabus from which to evaluate transfer

### Standards for Licensure Application:

Successful completion of the nursing program does not guarantee that the graduate will be allowed to take the licensing exam. The graduate must make an application to and receive approval from the Missouri State Board of Nursing. There are circumstances for which the Missouri State Board of Nursing may refuse to allow the applicant to take the licensing exam. Refer to the Missouri Nursing Practice Act, statute 335.066 <https://revisor.mo.gov/main/OneSection.aspx?section=335.066>

## Laptops:

Students are required to have a laptop with the minimum hardware requirements as noted in the link below. Further instruction will be given on the designated nursing orientation day. If you have any questions/concerns, please notify a nursing faculty member.

<https://www.ncmissouri.edu/it/minimum-requirements-for-student-technology-devices/>

## Nursing Student Standards:

The education of a nurse requires assimilation of knowledge and acquisition of skills and development. The practice of nursing emphasizes collaboration between a multidisciplinary health care team. Program expectations align with practice standards, as such, students should expect to be accountable to a higher performance standard.

The curriculum for each nursing program at NCMC requires students to engage in diverse, complex, and specific experiences essential to the acquisition and practice of essential nursing skills and functions. Unique combinations of cognitive, affective, psychomotor, physical, and social abilities are required to satisfactorily perform these functions. In addition to being essential to the successful completion of the requirements of each nursing program, these functions are necessary to ensure the health and safety of patients, colleagues, faculty, and other healthcare providers. The nursing programs maintain high academic standards which is reflected by the grading scale and attendance policy.

### **NCMC Nursing Program Grading Scale**

A	92-100	Students MUST achieve an 80% unit exam average AND an 80% cumulative course grade at the end of each semester in order to progress to the next semester. If you need clarification or have questions regarding this requirement, please contact an instructor or the Program Director. Failure to achieve an 80% exam average will result in a failing grade and make the student ineligible to take the final exam. In these cases, the final letter grade posted will be based off of the student's unit exam average.
B	85-91	
C	80-84	
D	73-79	
F	72 and below	

## Nursing Program Attendance Policy:

Students are expected to attend all class sessions of the courses in which they are enrolled. Absence places a student in jeopardy of failing. When a student finds it necessary to be absent, the student must notify the instructor of the impending absence before class. It is acceptable to leave a message regarding the absence on the instructor's voice mail or e-mail. The student will be responsible for obtaining lecture notes from other students and must hand in any work due.

If half of any given class time is missed, an absence is given. The student is responsible for finding out what information was missed in his/her absence. One (1) percentage point will be deducted from the final course grade for every two absences per semester. Depending on what the student's final grade is attendance point deductions could lead to a final course grade of less than 80% leading to course failure.

Extenuating circumstances will be evaluated on an individual basis (i.e., death or serious illness of an immediate family member, emergency surgery, military or jury duty, scheduled events that are uncontrollable.) Appropriate documentation for validation of the circumstance may be required of the student upon return. The Program Director will make the ultimate decision regarding point deductions from the student's final course grade.

Testing is a vital component of the evaluation process. Exams will be given on a scheduled basis. If a student should be absent on any test date, it is the responsibility of the student to contact the instructor within the specified timeframe to arrange for the make-up exam (refer to course syllabus for the specific time frame). If arrangements are not made with the instructor, a grade of "0" will be assigned for the missed exam. Failed exams are not subject to retake.

Upon prior and reasonable notification, class meeting dates and times are subject to change at the instructor's discretion. Maryville, Online, and Bethany students may be required to travel to the Trenton campus to meet skills laboratory or clinical requirements. Students may be asked to volunteer for participation in learning activities on days beyond scheduled times.

### No Call/No Show Policy

North Central Missouri College's Nursing programs expect and teach professional behaviors. Attendance and proper notification of absence are considered in these professional behaviors. Regular attendance to class/clinical is crucial to the successful completion of the program. Failure to adhere to the attendance policy can result in percentage point deductions in course grades as well as potential dismissal from the nursing program. For each day that a student is absent from class or clinical without giving proper notification, the student will receive a behavior contract. As per the Nursing Student Handbook, three contracts per academic year will result in dismissal from the program of study regardless of where the student is at in their program of study.

### Social Media Usage:

Social media includes, but is not limited to, text, images, audio and video communicated by the following:

- Blogs
- Podcasts
- Social networks such as Twitter, Facebook, or Snapchat
- Professional networks such as LinkedIn
- YouTube
- Photo or video sharing sites such as Instagram or TikTok

The use of social media is prohibited while in the clinical setting. As a nursing student, you have an ethical and legal obligation to maintain patient privacy and confidentiality at all times. Distribution of sensitive and confidential information is protected under HIPAA and FERPA whether discussed through traditional communication channels or through social media.

Do not post confidential or proprietary information about NCMC, clinical facilities, patients/clients, or others with whom you have contact with in the role of an NCMC nursing student.

Patient privacy must be maintained in all communications. Do not disclose information that may be used to identify patients or their health condition(s).

Each student is legally responsible for individual postings and may be subject to liability if individual postings are found defamatory, harassing or in violation of any other applicable law. Students may also be liable if individual postings include confidential or copyrighted information.

### Verification of Essential Qualifications for Nursing Students

Upon acceptance into the NCMC nursing program, students are required to complete a physical examination through the healthcare provider of their choice. Part of the examination will include verification of the following essential qualifications:

- Motor skills-sufficient strength to safely within reasonable limits lift, move, ambulate, reposition and transfer patients; to perform CPR; able to reach items overhead; stand for 8-12 hours. Able to bend, stoop, and move around adequately in confined spaces, among other nursing duties. Fine motor skills include manipulating syringes, IVs, assist with feeding and hygiene, write, document in an electronic health record, and perform sterile procedures.
- Communication-able to speak clearly and to communicate effectively and sensitively with patients, faculty, staff, family, students and other professionals.
- Sensory-visualize patients in order to assess and observe their health status at a distance and close at hand. Appreciate non-verbal communications. Must be able to perceive signs of health alterations manifested through physical examination. Hear alarms, patient voices, call lights and assess client conditions; hear through a stethoscope. Palpate changes in various organs and tissues.

- Behavioral/Emotional-possess the emotional health for the full utilization of intellectual abilities, the exercise of good judgement, and the prompt completion of responsibilities in the care of patient and families. Adapt to environment that may change rapidly without warning and/or in unpredictable ways

### Background Check:

North Central Missouri College (NCMC) will complete a background investigation on all students who are accepted into the Nursing and Health Sciences Programs. This investigation meets statutory requirements and is to ensure students have not previously committed crimes against persons and are eligible to participate in required clinical experiences. Students will be responsible for the cost of the background investigation.

### Division Procedure:

- A. Students are notified during admissions process of requirement for criminal background check and review of “Employee Disqualification List” (EDL).
- B. Students sign a consent form authorizing the release of records.
- C. Students disclose his or her criminal history, including any conviction, plea of guilty, or nolo contendere plea to any felony charge in Missouri or any other state.
- D. Students disclose his or her criminal history including any conviction, plea of guilty, or nolo contendere plea to any Class A misdemeanor of RSMo 198.070.3, reporting acts of abuse or neglect as required.
- E. Student’s disclosure must include any suspended imposition of sentence (SIS), suspended execution of sentence (SES), or any period of probation or parole.
- F. Students disclose if his or her name is listed on the “Employee Disqualification List” (EDL).
- G. Criminal record reviews are completed by the Missouri State Highway Patrol, Criminal Records Division.
- H. If a student has been dishonest in disclosing any past act or violation, he or she will be subject to termination from the College.
- I. Any negative response from the background screening will be investigated and evaluated on an individual basis for eligibility to enter and/or continue progressing in a Nursing and Health Sciences Program as specified in Sections 610.120; 43.530; 660.317; and 660.315.
- J. A person who has been convicted of, found guilty to, pled guilty to or nolo contendere to any of the following crimes shall be disqualified from entry into an Nursing and Health Science Program:
  - ❖ Physical abuse or Class I Neglect of a patient, resident or client;
  - ❖ Furnishing unfit food to patients, residents or clients; and
  - ❖ Failure of a specified professional to report suspected abuse or neglect of a patient.
- K. A person who has been convicted of, found guilty to, pled guilty to or nolo contendere to any of the following felonies shall be disqualified from entry into an Nursing and Health Sciences Program
  - ❖ First or second degree murder;
  - ❖ Voluntary manslaughter (includes assistance in self-murder);
  - ❖ Involuntary manslaughter
  - ❖ First or second degree assault;
  - ❖ Assault while on school property;
  - ❖ Unlawful endangerment of another;
  - ❖ First or second degree assault of a law enforcement officer;
  - ❖ Tampering with a judicial officer
  - ❖ Kidnapping
  - ❖ Felonious restraint
  - ❖ False imprisonment;
  - ❖ Interference with custody
  - ❖ Parental kidnapping
  - ❖ Child abduction;
  - ❖ Elder abuse in the first degree or the second degree;
  - ❖ Harassment;
  - ❖ Stalking;
  - ❖ Forcible rape;
  - ❖ First or second degree statutory rape;

- ❖ Sexual assault;
- ❖ Forcible sodomy;
- ❖ First or second degree statutory sodomy;
- ❖ First or second degree child molestation;
- ❖ Deviate sexual assault;
- ❖ First degree sexual misconduct;
- ❖ Sexual abuse;
- ❖ Endangering the welfare of a child;
- ❖ Abuse of a child;
- ❖ Robbery in the first degree or second degree;
- ❖ Arson in the first degree or second degree;
- ❖ First or second degree pharmacy robbery;
- ❖ Incest; or
- ❖ Any equivalent felony offense

L. Results of background check will be kept in a confidential manner. Only information and documentation required by the clinical agencies will be released to them.

## Testing Information

---

### ACCUPLACER

The ACCUPLACER is a placement test used to determine which general education courses you may take at NCMC. Your test scores will give you an indication of your current Writing, Reading, and Math skills to enable you to enroll in the right course level for you.

Please check <https://www.ncmissouri.edu/testing/> for the most up to date testing information.

**Trenton Testing Location:** North Central Missouri College  
1301 Main Street  
Trenton, MO 64683  
660/359-3948 ext 1322

**NBC Testing Location:** North Central Missouri College  
1301 Main Street  
Trenton, MO 64683

**Cost:** \$25.50 for NCMC Students  
\$40.50 for Non-NCMC Students

**Trenton/NBC Appointment:** There is a two-day registration and fee deadline. To arrange a test date, please go on the website to enroll. Go to [www.ncmissouri.edu](http://www.ncmissouri.edu), click on Student Resources, then Testing Services. Next, click on Register for a Test and follow the instructions provided. You will be able to pay online by credit or debit card. If you have a specific question, please contact Testing Services at (660) 359-3948, extension 1322.

**Maryville Appointment:** No specific test dates set. Tests are given August through May. Call for an appointment. Cost will be \$25.00.  
Contact: Rory Jackson  
Counselor/Placement Coordinator  
[jackson@maryviller2.com](mailto:jackson@maryviller2.com)  
660-562-3022

## Testing Information

---

### ATI: Test of Essential Academic Skills (TEAS)

The ATI TEAS, or Test of Essential Academic Skills, is designed specifically to assess a student's preparedness for entering the nursing field. The ATI TEAS test is comprised of 170 questions set up in a multiple-choice format with four-option answers. Questions are designed to test the basic academic skills you will need to perform in class in the areas of Reading, Math, Science, and English and Language usage. Results provide valuable data used to evaluate a student's likelihood for success in our nursing program.

Students have two options for completing the TEAS examination:

- You may complete it online through remote proctoring of the exam by an ATI proctor
- You may complete the exam at a PSI testing center

To set up an account and register for the exam, either with a remote ATI proctor or at a PSI testing center, please visit <https://www.atitesting.com/teas/register>

The above website will also answer all of your questions in regard to the TEAS exam, including: test cost (around \$115), test subject matter, testing format, PSI testing center sites and exam preparation products.

Please note, if you register for a remote proctored exam at ATI, you will need to select the school in which to send a transcript after you complete the TEAS Exam. **Students should select North Central MO TEAS for their test transcript to be sent to North Central Missouri College.** You will receive an email from ATI stating your results were sent to the school, if you do not receive this email, please email your results to Keri Johnson at [kjohnson@mail.ncmissouri.edu](mailto:kjohnson@mail.ncmissouri.edu). If you have concerns, please contact Keri Johnson to make sure the school has received your scores as it is the student's responsibility to make sure the school has received the score.

Maximum number of attempts is 3 per calendar year

Applicants must wait 30 days between testing dates. If a student tests more than one time in a 30-day period, the second test score will be void

ATI offers reporting of TEAS (Test of Essential Academic Skills) test results to schools as a convenience to nursing school applicants. However, it is solely the student's responsibility to ensure that TEAS test results, is complete, properly submitted, and on file with each school.

Students may also immediately view their test results on the ATI website following testing.

**Study Aids:** In addition to the study aids outlined within the TEAS website (see above), the NCMC Bookstore has a study book available to purchase and the NCMC Library has a study book to check out. There are also apps you can download such as pocket prep for TEAS and study materials online.



## General Information for NCMC Students

### NCMC General Admission Policy:

Please refer to <https://www.ncmissouri.edu/admissions/> for information on how to apply to NCMC and admission requirements. Additional information may be found in the NCMC College Catalog available at <https://www.ncmissouri.edu/academics/college-catalog/>

Acceptance into NCMC does not guarantee acceptance into the nursing program as specific criteria must be met before admission is granted. Information on acceptance is noted throughout this packet or available from the Nursing Department. Each student admitted shall meet the admission criteria of the program to which they are applying. Students must complete a minimum of 15 credit hours at NCMC to meet graduation criteria

### Housing:

Students choose their own housing. Information on the Trenton campus residence halls can be found at <https://www.ncmissouri.edu/studentlife/residence-halls/>

### Crime Awareness & Campus Security Report:

The security of all members of the campus community is of vital concern to North Central Missouri College. In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, information concerning campus security programs, recommended personal safety practices, the authority of the security administration, campus disciplinary procedures, and campus crime statistics for the most recent three-year period can be found on-line at <https://www.ncmissouri.edu> under Services/Public Safety Report or may be requested from the Vice President of Student Affairs, North Central Missouri College, 1301 Main Street, Trenton, MO 64683, (660)359 3948, Ext. 1400.

### Health Services:

There are no formal health services provided by the College. All students are urged to carry health and accident insurance. NCMC does provide students access to Teledoc – an unlimited, no-copay alternative to urgent care or ER visits. Teladoc provides members access to U.S. board-certified physicians who can resolve many medical issues via phone or online video consultations, 24/7/365, from wherever they are.

**IN CASE OF EMERGENCY, CONTACT LOCAL EMERGENCY MEDICAL SERVICES**

### Academic Advisement:

NCMC strongly recommends that all students seek educational advising prior to or during their first semester of college. Information on campus resources can be found at <https://www.ncmissouri.edu/campusresources/> . Pre-nursing students are assigned an Administrative Specialist as an academic advisor. Program coordinators will be the students advisor when the student is accepted into the nursing program

### Financial Aid/Assistance Information:

North Central Missouri College is committed to equal educational opportunity for all students. Our staff is available to help you with financial aid counseling, general information, application procedures, and other related issues. Please refer to <https://www.ncmissouri.edu/financialaid/> for information on financial aid and how to contact a financial aid representative.

## Refunds

Information on refunds related to course drops, medical and military commitments may be found at

<https://www.ncmissouri.edu/financialaid/costandrefunds/>

## Available Student Services:

- Academic Placement and Testing
- Academic Reinforcement Center
- Bookstore
- Business Office
- Cafeteria Services
- Counseling
- Financial Aid
- Intercollegiate Athletics
- Intramurals
- Library
- Organizations
- Parking
- Peer Educator Services
- Personal Counseling
- Placement Services
- Student Activity Center
- Student Government
- Residential Housing
- Student Support Services
- Computer Access

## Accessibility Services:

North Central Missouri College complies with Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990. Students who have a disability and wish to make a request for disability related accommodations or services must do so through the Accessibility Services office. Students are encouraged to meet with the Accessibility Services Coordinator prior to the upcoming semester. Once eligibility is determined, appropriate accommodations, based on the submitted documentation, are put in place. Accommodations are determined on a case-by-case basis. Students can self-identify by contacting the Accessibility Services office in writing at: Accessibility Services Coordinator, Alexander Student Center, 1301 Main Street, Trenton, MO 64683 or call 660-359-3948, ext. 1405 for an appointment. Services provided can be found at:

<http://www.ncmissouri.edu/accessibility-services/>

## Applicants for Who English is a Second Language:

Students must demonstrate English proficiency before entry into the program. Students, whose native language is other than English, are required to provide scores of the Test of English as a Foreign Language (TOEFL), with a minimum total score of 500 or ESL level 109. For additional information refer to the College Catalog.

Official transcripts of all high school, college and/or university students must be translated in English, contain descriptive titles of courses studied, final grades in each course and an explanation of the grading system. Student should also submit certificates of the results of official advancement examinations.

## Title IX Information

North Central Missouri College does not discriminate in its programs, activities and facilities on the basis of race, color, national origin, sex, disability, religion, age, genetic information, veteran status, marital status, ancestry, gender identity, gender expression, or sexual orientation, as those terms are defined under applicable law, as it administers its admissions policies, educational policies, financial aid, athletic programs, student treatment and services, housing, and other institutionally administered programs or activities and employment. The College also provides equal access to the Boy Scouts and other designated youth groups. North Central Missouri College prohibits sexual harassment, including sexual violence. Sources: Title

IX of the Educational Amendments of 1972; the Americans with Disabilities Act of 1990; Section 504 of the Rehabilitation Act of 1973; Title VII of the Civil Rights Act of 1964; discrimination prohibited by Title VI Public Law 88-352, 1964; Title IX, Public Law 88-380, 1972; the Age Discrimination Act; Missouri Statutes; and other applicable statutes and College policies. Title IX prohibits a recipient from discriminating on the basis of sex in admissions, recruitment, financial aid, academic programs, activities, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, use of buildings, and employment.

Questions regarding this policy statement or compliance with its provisions may be directed to Dr. Lenny Klaver, President, Frey Administrative Center, 1213 Mabel Street, Trenton MO 64683, (660) 359-3948 ext. 1200, [lklover@mail.ncmissouri.edu](mailto:lklover@mail.ncmissouri.edu); or Dr. Kristen Alley, Vice President of Student Affairs, Alexander Student Center Office 12, 1204 Main Street, Trenton MO 64683, (660) 359-3948 ext. 1400, [kalley@mail.ncmissouri.edu](mailto:kalley@mail.ncmissouri.edu).

North Central Missouri College's policy on non-discrimination can be found at <https://www.ncmissouri.edu/consumerinfo/notice-non-discrimination/>

### State of Missouri Nursing Practice Excerpt:

#### **335.066. Denial, revocation, or suspension of license, grounds for, civil immunity for providing information — complaint procedures.**

1. The board may refuse to issue or reinstate any certificate of registration or authority, permit or license required pursuant to this chapter\* for one or any combination of causes stated in subsection 2 of this section or the board may, as a condition to issuing or reinstating any such permit or license, require a person to submit himself or herself for identification, intervention, treatment, or monitoring by the intervention program and alternative program as provided in section 335.067. The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of his or her right to file a complaint with the administrative hearing commission as provided by chapter 621.
2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621 against any holder of any certificate of registration or authority, permit or license required by sections 335.011 to 335.096 or any person who has failed to renew or has surrendered his or her certificate of registration or authority, permit or license for any one or any combination of the following causes:
  - (1) Use or unlawful possession of any controlled substance, as defined in chapter 195, by the federal government, or by the department of health and senior services by regulation, regardless of impairment, or alcoholic beverage to an extent that such use impairs a person's ability to perform the work of any profession licensed or regulated by sections 335.011 to 335.096. A blood alcohol content of .08 shall create a presumption of impairment
  - (2) The person has been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution pursuant to the laws of any state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated pursuant to sections 335.011 to 335.096, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed
  - (3) Use of fraud, deception, misrepresentation or bribery in securing any certificate of registration or authority, permit or license issued pursuant to sections 335.011 to 335.096 or in obtaining permission to take any examination given or required pursuant to sections 335.011 to 335.096
  - (4) Obtaining or attempting to obtain any fee, charge, tuition or other compensation by fraud, deception or misrepresentation
  - (5) Incompetency, gross negligence, or repeated negligence in the performance of the functions or duties of any profession licensed or regulated by this chapter\*. For the purposes of this subdivision, "repeated negligence" means the failure, on more than one occasion, to use that degree of skill and learning ordinarily used under the same or similar circumstances by the member of the applicant's or licensee's profession
  - (6) Misconduct, fraud, misrepresentation, dishonesty, unethical conduct, or unprofessional conduct in the performance of the functions or duties of any profession licensed or regulated by this chapter, including, but not limited to, the following:
    - a) Willfully and continually overcharging or overtreating patients; or charging for visits which did not occur unless the services were contracted for in advance, or for services which were not rendered or documented in the patient's records;
    - b) Attempting, directly or indirectly, by way of intimidation, coercion or deception, to obtain or retain a patient or

- discourage the use of a second opinion or consultation;
  - c) Willfully and continually performing inappropriate or unnecessary treatment, diagnostic tests, or nursing services;
  - d) Delegating professional responsibilities to a person who is not qualified by training, skill, competency, age, experience, or licensure to perform such responsibilities;
  - e) Performing nursing services beyond the authorized scope of practice for which the individual is licensed in this state;
  - f) Exercising influence within a nurse-patient relationship for purposes of engaging a patient in sexual activity;
  - g) Being listed on any state or federal sexual offender registry;
  - h) Failure of any applicant or licensee to cooperate with the board during any investigation;
  - i) Failure to comply with any subpoena or subpoena duces tecum from the board or an order of the board;
  - j) Failure to timely pay license renewal fees specified in this chapter;
  - k) Violating a probation agreement, order, or other settlement agreement with this board or any other licensing agency;
  - l) Failing to inform the board of the nurse's current residence within thirty days of changing residence;
  - m) Any other conduct that is unethical or unprofessional involving a minor;
  - n) A departure from or failure to conform to nursing standards;
  - o) Failure to establish, maintain, or communicate professional boundaries with the patient. A nurse may provide health care services to a person with whom the nurse has a personal relationship as long as the nurse otherwise meets the standards of the profession;
  - p) Violating the confidentiality or privacy rights of the patient, resident, or client;
  - q) Failing to assess, accurately document, or report the status of a patient, resident, or client, or falsely assessing, documenting, or reporting the status of a patient, resident, or client;
  - r) Intentionally or negligently causing physical or emotional harm to a patient, resident, or client;
  - s) Failing to furnish appropriate details of a patient's, client's, or resident's nursing needs to succeeding nurses legally qualified to provide continuing nursing services to a patient, client, or resident
- (7) Violation of, or assisting or enabling any person to violate, any provision of sections 335.011 to 335.096, or of any lawful rule or regulation adopted pursuant to sections 335.011 to 335.096;
  - (8) Impersonation of any person holding a certificate of registration or authority, permit or license or allowing any person to use his or her certificate of registration or authority, permit, license or diploma from any school;
  - (9) Disciplinary action against the holder of a license or other right to practice any profession regulated by sections 335.011 to 335.096 granted by another state, territory, federal agency or country upon grounds for which revocation or suspension is authorized in this state;
  - (10) A person is finally adjudged insane or incompetent by a court of competent jurisdiction;
  - (11) Assisting or enabling any person to practice or offer to practice any profession licensed or regulated by sections 335.011 to 335.096 who is not registered and currently eligible to practice pursuant to sections 335.011 to 335.096;
  - (12) Issuance of a certificate of registration or authority, permit or license based upon a material mistake of fact;
  - (13) Violation of any professional trust or confidence;
  - (14) Use of any advertisement or solicitation which is false, misleading or deceptive to the general public or persons to whom the advertisement or solicitation is primarily directed;
  - (15) Violation of the drug laws or rules and regulations of this state, any other state or the federal government;
  - (16) Placement on an employee disqualification list or other related restriction or finding pertaining to employment within a health-related profession issued by any state or federal government or agency following final disposition by such state or federal government or agency;
  - (17) Failure to successfully complete the intervention or alternative program for substance use disorder;
  - (18) Knowingly making or causing to be made a false statement or misrepresentation of a material fact, with intent to defraud, for payment pursuant to the provisions of chapter 208 or chapter 630, or for payment from Title XVIII or Title XIX of the federal Medicare program;
  - (19) Failure or refusal to properly guard against contagious, infectious, or communicable diseases or the spread thereof; maintaining an unsanitary office or performing professional services under unsanitary conditions; or failure to report the existence of an unsanitary condition in the office of a physician or in any health care facility to the board, in writing, within thirty days after the discovery thereof;
  - (20) A pattern of personal use or consumption of any controlled substance or any substance which requires a prescription unless it is prescribed, dispensed, or administered by a provider who is authorized by law to do so or a pattern of abuse of

any prescription medication;

- (21) Habitual intoxication or dependence on alcohol, evidence of which may include more than one alcohol-related enforcement contact as defined by section 302.525;
- (22) Failure to comply with a treatment program or an aftercare program entered into as part of a board order, settlement agreement, or licensee's professional health program;
- (23) Failure to submit to a drug or alcohol screening when requested by an employer or by the board. Failure to submit to a drug or alcohol screening shall create the presumption that the test would have been positive for a drug for which the individual did not have a prescription in a drug screening or positive for alcohol in an alcohol screening;
- (24) Adjudged by a court in need of a guardian or conservator, or both, obtaining a guardian or conservator, or both, and who has not been restored to capacity;
- (25) Diversion or attempting to divert any medication, controlled substance, or medical supplies;
- (26) Failure to answer, failure to disclose, or failure to fully provide all information requested on any application or renewal for a license. This includes disclosing all pleas of guilt or findings of guilt in a case where the imposition of sentence was suspended, whether or not the case is now confidential;
- (27) Physical or mental illness, including but not limited to deterioration through the aging process or loss of motor skill, or disability that impairs the licensee's ability to practice the profession with reasonable judgment, skill, or safety. This does not include temporary illness which is expected to resolve within a short period of time;
- (28) Any conduct that constitutes a serious danger to the health, safety, or welfare of a patient or the public.

3. After the filing of such complaint, the proceedings shall be conducted in accordance with the provisions of chapter 621. Upon a finding by the administrative hearing commission that the grounds, provided in subsection 2 of this section, for disciplinary action are met, the board may, singly or in combination, censure or place the person named in the complaint on probation on such terms and conditions as the board deems appropriate for a period not to exceed five years, or may suspend, for a period not to exceed three years, or revoke the license, certificate, or permit.

4. For any hearing before the full board, the board shall cause the notice of the hearing to be served upon such licensee in person or by certified mail to the licensee at the licensee's last known address. If service cannot be accomplished in person or by certified mail, notice by publication as described in subsection 3 of section 506.160 shall be allowed; any representative of the board is authorized to act as a court or judge would in that section; any employee of the board is authorized to act as a clerk would in that section.

5. An individual whose license has been revoked shall wait one year from the date of revocation to apply for relicensure. Relicensure shall be at the discretion of the board after compliance with all the requirements of sections 335.011 to 335.096 relative to the licensing of an applicant for the first time.

6. The board may notify the proper licensing authority of any other state concerning the final disciplinary action determined by the board on a license in which the person whose license was suspended or revoked was also licensed of the suspension or revocation.

7. Any person, organization, association or corporation who reports or provides information to the board of nursing pursuant to the provisions of sections 335.011 to 335.259\*\* and who does so in good faith shall not be subject to an action for civil damages as a result thereof.

8. The board may apply to the administrative hearing commission for an emergency suspension or restriction of a license for the following causes:

- (1) Engaging in sexual conduct as defined in section 566.010, with a patient who is not the licensee's spouse, regardless of whether the patient consented;
- (2) Engaging in sexual misconduct with a minor or person the licensee believes to be a minor. "Sexual misconduct" means any conduct of a sexual nature which would be illegal under state or federal law;
- (3) Possession of a controlled substance in violation of chapter 195 or any state or federal law, rule, or regulation, excluding record-keeping violations;
- (4) Use of a controlled substance without a valid prescription;
- (5) The licensee is adjudicated incapacitated or disabled by a court of competent jurisdiction;
- (6) Habitual intoxication or dependence upon alcohol or controlled substances or failure to comply with a treatment or aftercare program entered into pursuant to a board order, settlement agreement, or as part of the licensee's professional health program;
- (7) A report from a board-approved facility or a professional health program stating the licensee is not fit to practice. For purposes of this section, a licensee is deemed to have waived all objections to the admissibility of testimony from the provider of the examination and admissibility of the examination reports. The licensee shall sign all necessary releases for the board to obtain and use the examination during a hearing; or
- (8) Any conduct for which the board may discipline that constitutes a serious danger to the health, safety, or welfare of a

patient or the public.

9. The board shall submit existing affidavits and existing certified court records together with a complaint alleging the facts in support of the board's request for an emergency suspension or restriction to the administrative hearing commission and shall supply the administrative hearing commission with the last home or business addresses on file with the board for the licensee. Within one business day of the filing of the complaint, the administrative hearing commission shall return a service packet to the board. The service packet shall include the board's complaint and any affidavits or records the board intends to rely on that have been filed with the administrative hearing commission. The service packet may contain other information in the discretion of the administrative hearing commission. Within twenty-four hours of receiving the packet, the board shall either personally serve the licensee or leave a copy of the service packet at all of the licensee's current addresses on file with the board. Prior to the hearing, the licensee may file affidavits and certified court records for consideration by the administrative hearing commission.

10. Within five days of the board's filing of the complaint, the administrative hearing commission shall review the information submitted by the board and the licensee and shall determine based on that information if probable cause exists pursuant to subsection 8 of this section and shall issue its findings of fact and conclusions of law. If the administrative hearing commission finds that there is probable cause, the administrative hearing commission shall enter the order requested by the board. The order shall be effective upon personal service or by leaving a copy at all of the licensee's current addresses on file with the board.

11.

- (1) The administrative hearing commission shall hold a hearing within forty-five days of the board's filing of the complaint to determine if cause for discipline exists. The administrative hearing commission may grant a request for a continuance, but shall in any event hold the hearing within one hundred twenty days of the board's initial filing. The board shall be granted leave to amend its complaint if it is more than thirty days prior to the hearing. If less than thirty days, the board may be granted leave to amend if public safety requires.
- (2) If no cause for discipline exists, the administrative hearing commission shall issue findings of fact, conclusions of law, and an order terminating the emergency suspension or restriction.
- (3) If cause for discipline exists, the administrative hearing commission shall issue findings of fact and conclusions of law and order the emergency suspension or restriction to remain in full force and effect pending a disciplinary hearing before the board. The board shall hold a hearing following the certification of the record by the administrative hearing commission and may impose any discipline otherwise authorized by state law.

12. Any action under this section shall be in addition to and not in lieu of any discipline otherwise in the board's power to impose and may be brought concurrently with other actions.

13. If the administrative hearing commission does not find probable cause and does not grant the emergency suspension or restriction, the board shall remove all reference to such emergency suspension or restriction from its public records. Records relating to the suspension or restriction shall be maintained in the board's files. The board or licensee may use such records in the course of any litigation to which they are both parties. Additionally, such records may be released upon a specific, written request of the licensee.

14. If the administrative hearing commission grants temporary authority to the board to restrict or suspend the nurse's license, such temporary authority of the board shall become final authority if there is no request by the nurse for a full hearing within thirty days of the preliminary hearing. The administrative hearing commission shall, if requested by the nurse named in the complaint, set a date to hold a full hearing under the provisions of chapter 621 regarding the activities alleged in the initial complaint filed by the board.

15. If the administrative hearing commission refuses to grant temporary authority to the board or restrict or suspend the nurse's license under subsection 8 of this section, such dismissal shall not bar the board from initiating a subsequent disciplinary action on the same grounds.

16.

- (1) The board may initiate a hearing before the board for discipline of any licensee's license or certificate upon receipt of one of the following:
  - a) Certified court records of a finding of guilt or plea of guilty or nolo contendere in a criminal prosecution under the laws of any state or of the United States for any offense involving the qualifications, functions, or duties of any profession licensed or regulated under this chapter, for any offense involving fraud, dishonesty, or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed;
  - b) Evidence of final disciplinary action against the licensee's license, certification, or registration issued by any other state, by any other agency or entity of this state or any other state, or the United States or its territories, or any other country;
  - c) Evidence of certified court records finding the licensee has been judged incapacitated or disabled under Missouri law or under the laws of any other state or of the United States or its territories.

- (2) The board shall provide the licensee not less than ten days' notice of any hearing held pursuant to chapter 536.
- (3) Upon a finding that cause exists to discipline a licensee's license, the board may impose any discipline otherwise available.

(L. 1975 S.B. 108 § 12, A.L. 1981 S.B. 16, A.L. 1995 S.B. 452, A.L. 1999 H.B. 343, A.L. 2007 H.B. 780 merged with S.B. 308, A.L. 2013 H.B. 315, A.L. 2018 H.B. 1719)

\*Words "chapter 335" appear in original rolls.

\*\*Section 335.259 was repealed by S.B. 52, 1993.

# NCMC Tuition & Fees Per Semester

*2022-2023 (Effective Fall 2022) Subject to change for the 2023-2024 academic year.*

Tier I	Tuition per credit hour	Student Development fee per credit hour	Facility fee per credit hour	Technology fee per credit hour	Total Tuition & Fees per credit hour
<b>Trenton Campus: On-Ground</b>					
NCMC District Students	\$92	\$20	\$20	\$10	\$142
Other Missouri Residents	\$158	\$20	\$20	\$10	\$208
Other U.S. Residents	\$195	\$20	\$20	\$10	\$245
International Students	\$195	\$20	\$20	\$10	\$245
<b>Online &amp; Distance Learning</b>					
Online	\$180	\$20	\$20	\$10	\$230
Outreach	\$180	\$20	\$20	\$10	\$230
Course by Arrangement	\$180	\$20	\$20	\$10	\$230
Tier II	Tuition per credit hour	Student Development fee per credit hour	Facility fee per credit hour	Technology fee per credit hour	Total Tuition & Fees per credit hour
<b>Nursing</b>					
On-Ground (PN & ADN)	\$160	\$20	\$20	\$10	\$212
Online (ADN)	\$188	\$20	\$20	\$10	\$237
<b>Additional nursing-specific fees apply each semester of attendance:</b>					
<b>Trenton, Maryville &amp; Online</b>			<b>Fall</b>	<b>Spring</b>	<b>Summer (PN only)</b>
Nursing Program Fee			\$1,600	\$1,200	\$1,200
Lab Fee			\$1,000	\$1,000	\$1,000
<b>Bethany (Night &amp; Weekend)</b>			<b>Spring</b>	<b>Summer</b>	<b>Fall</b>
Nursing Program Fee			\$1,600	\$1,200	\$1,200
Lab Fee			\$1,000	\$1,000	\$1,000
<i>The NCMC Health Sciences Pre-Admission Data Packet provides detailed tuition and fees and other cost information for nursing programs.</i>					

**NCMC Tuition Calculator: Students may visit the Tuition and Cost page on the NCMC website to calculate tuition and fee costs for Tier I and Tier II courses.**

Students may be responsible for additional course-specific fees, which can be found using the online course catalog.  
Testing Fees may be charged for the administration of tests, including Placement and Nursing exams.

Other Programs	Tuition per credit hour	Student Development fee per credit hour	Facility fee per credit hour	Technology fee per credit hour	Total Tuition & Fees per credit hour
<b>Dual Credit - All Formats</b>	\$108	\$0	\$0	\$0	\$108
<b>Early College – NCMC District</b>	\$14	\$20	\$20	\$10	\$64
<b>Early College – Out-of-District</b>	\$64	\$20	\$20	\$10	\$114
<b>Early College – Online &amp; Outreach</b>	\$64	\$20	\$20	\$10	\$114

Room & Board	Meal Plan (meals per week)	2022-23 Room Cost	2022-23 Board Cost	2022-23 Full Cost
<b>Occupancy</b>				
Double (Ellsworth or Selby)	All Access	\$3,070	\$3,260	\$6,330
Single (Ellsworth or Selby)	All Access	\$4,090	\$3,260	\$7,350
Apartment (Anchor A or Anchor B)	All Access	\$5,115	\$3,260	\$8,375
Apartment (Anchor A or Anchor B)	8	\$5,115	\$1,755	\$6,870
*Very limited, and at the discretion of the Director of Residence Life. All students living in the residence halls are required to purchase a meal plan.				



