

NorthCentral
MISSOURI COLLEGE



NURSING & HEALTH SCIENCES

Surgical Technology Program

2023 Pre-Admission Data Packet

Updated 08/29/2022

APPLICATION PERIOD

Applications will be accepted from July 1st through the application deadline of March 1st for the following program year. Applications received prior to the application period will not be processed.

PROGRAM INFORMATION

North Central Missouri College's (NMC) Surgical Technology Program is a full-time, 11-month program consisting of three semesters. "The Surgical Technology Program at NMC has a site visit scheduled for pursuing initial accreditation by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org). This step is neither a status of accreditation nor a guarantee that accreditation will be granted." The curriculum is in alignment with the Accreditation Review Council on Education in Surgical Technology and Surgical Technology (ARC/STA) requirements and contains didactic and clinical components. Curriculum is designed to develop health care professionals who possess entry-level skills in surgical technology. Upon successful completion of the NMC Surgical Technology Program, the student will be awarded an Associate of Applied Science degree in Surgical Technology.

A class will be accepted to begin each June and will graduate in May the following year. Although course schedules vary by semester, students can expect to be involved in educational activities up to 40 hours per week. Reliable transportation is required, as travel to clinical sites up to 90 miles from Savannah, Missouri will be required.

The NMC Surgical Technology Program does not offer transfer credit of professional Surgical Technology courses from any institution. General education courses may be accepted for transfer in compliance with the college's policy.

COURSE SEQUENCE

Prerequisites		
Course Name	Course Number	Credit Hours
Anatomy (pre-requisite)	BI240	4
Physiology (pre-requisite)	BI242	4
Speech	SP175	3
(or) Interpersonal Communications	SP220	3
English I	EN101	3
American History to 1877	HI103	3
(or) American History since 1877	HI104	3
(or) National Government	PL216	3
Math-Allied Health	AH106	3
Basic Medical Terminology (pre-requisite)	AH160	3
Microbiology (pre-requisite)	BI243	4
Prerequisite & General Education Credits		27

Summer (8 Weeks)		
Course Name	Course Number	Credit Hours
Introduction to Surgical Technology	ST 100	2
Central Services	ST 103	4
Principles and Practice of Surgical Technology	ST 105	2
Pharmacology for the Surgical Technologist	ST 109	3
Total Semester Credits		11

Fall (16 Weeks)		
Course Name	Course Number	Credit Hours
Fundamentals of Surgical Technology I (First 8 weeks)	ST 120	5
Fundamentals of Surgical Technology II (Second 8 weeks)	ST 121	5
Procedures I	ST 130	5
Total Semester Credits		15

Spring (16 Weeks)		
Course Name	Course Number	Credit Hours
Procedures II	ST 131	5
Clinical Experience	ST 140	6
Surgical Technology Capstone	ST 150	2
Total Semester Credits		13
Total First Year Credits		39

MINIMUM ELIGIBILITY REQUIREMENTS

Be enrolled as a student at North Central Missouri College

- Apply for admission to the college online at www.ncmissouri.edu

Minimum of a 2.5 GPA in prerequisite course work

Successful completion of all prerequisite courses with a minimum grade of a C

Minimum score of 45 on TEAS for Allied Health Exam

Attend a Surgical Technology Informational Session

Complete 4 hours of job shadowing in a surgery department

PREREQUISITES & GENERAL EDUCATION COURSES

Prerequisites include:

- BI240 Anatomy (4 credit hours)
- BI242 Physiology (4 credit hours)
- AH160 Basic Medical Terminology (3 credits)
- BI243 Microbiology (4 credits)

General Education include:

- SP175 Speech (3 credit hours) **OR** SP220 Interpersonal Communications (3 credits)
- EN101 English I (3 credit hours)
- HI103 American History to 1877 (3 credits) **OR** HI104 American History since 1877 (3 credits) **OR** PL216 National Government (3 credits)
- AH106 Math-Allied Health (3 credits)

Prerequisite and general education courses may be taken at any regionally accredited institution; however, students are encouraged to contact the Registrar's Office or the Program Coordinator of Health Sciences to ensure course transferability.

Applicants will be considered for admission prior to completion of prerequisites if proof of enrollment in the prerequisite is provided prior to the application deadline and the class will be complete prior to the start of the program. Admission will be contingent upon successful completion of and providing official transcripts of all prerequisites prior to the start of class.

TEAS FOR ALLIED HEALTH EXAM

The ATI TEAS, or Test of Essential Academic Skills, is designed specifically to assess a student's preparedness entering the health science fields. The ATI TEAS test is comprised of 170 questions set up in a multiple-choice format with four-option answers. Questions are designed to test the basic academic skills needed to perform in the program in the areas of: Reading, Math, Science, and English and Language usage. Results provide valuable data used to evaluate a student's likelihood for success in the Surgical Technology Program.

Students have two options for completing the TEAS examination:

- Complete it online through remote proctoring of the exam by an ATI proctor
- Complete the exam at a PSI testing center

To set up an account and register for the exam, either with a remote ATI proctor or at a PSI testing center, please visit <https://atitesting.com/teas/register#prep>

The above website will also answer all of your questions in regard to the TEAS exam, including: test cost (around \$115), test subject matter, testing format, PSI testing center sites and exam preparation products.

Please note, if you register for a remote proctored exam at ATI, you will need to select the school in which to send a transcript at the time you purchase the TEAS Exam. If you do not select a school at the time of the TEAS registration purchase, you will have to purchase another transcript after you complete the TEAS exam. **Students should select North Central MO TEAS for their test transcript to be sent to North Central Missouri College.**

ATI offers reporting of TEAS (Test of Essential Academic Skills) test results to schools as a convenience to allied health school applicants. However, it is solely the student's responsibility to ensure that TEAS test results, are complete, properly submitted, and on file with each school.

Students may also immediately view their test results on the ATI website following testing.

In addition to the study aides outlined within the TEAS website (see above), the NCMC Bookstore has a study book available to purchase and the NCMC Library has a study book to check-out.

Important Notes About the TEAS for Allied Health Exam:

- Previous results will be accepted but must be within the last two years.
- The maximum number of attempts is 3 per calendar year.
- Applicants must wait 30 days between testing dates. If a student tests more than one time in a 30-day period, the second test score will be void.

INFORMATIONAL SESSIONS

To review the schedule or register for a Surgical Technology Program Informational Session, please visit <https://www.ncmissouri.edu/academics/surgical-tech-info-session/>

Submit documentation of attendance along with all other application materials.

JOB SHADOW REQUIREMENTS

Schedule and complete a minimum of 4 hours of job shadowing in a **surgery** department. Observe a minimum of 2 surgical procedures.

Based upon your job shadow experience, write an essay (two pages in length, double spaced, Times New Roman, 12 point font) including the following:

- Briefly describe your job shadow experience and surgical procedures observed. Be careful not to include patient identifiers.
- Briefly describe the role that the Surgical Technologist played as a member of the healthcare team.
- Explain why you feel Surgical Technology is a good fit for you.
- Discuss the strengths you will contribute to the profession.
- Discuss the weaknesses that you will need to overcome prior to entering the profession.

Job shadows may be scheduled in any surgery department. Please review the requirements of the facility you plan to job shadow as you may be required to provide proof of Influenza and/or COVID vaccines prior to shadowing.

Submit job shadow essay and documentation of attendance along with all other application materials.

APPLICATION REQUIREMENTS

Enrollment into the program is limited and admission is competitive. Applicants must submit a completed Surgical Technology Application Packet including all the following by **March 1st**. All applications, mailed or hand delivered, must be received by 4:00 p.m. on the deadline date or the next NCMC business day if the deadline falls on either a weekend or holiday. Application does not guarantee acceptance into the program. Incomplete applications will not be considered.

The completed application packet includes:

_____ Complete Surgical Technology Program Application Form

_____ Proof of enrollment at North Central Missouri College (i.e. letter of acceptance or unofficial transcripts showing current enrollment)

_____ Official postsecondary transcripts from all colleges attended submitted to:
North Central Missouri College
Attention: Admissions Office
1301 Main Street
Trenton, MO 64683
admissions@mail.ncmissouri.edu

_____ Copy of TEAS for Allied Health Exam scores

_____ Confidential Release Waiver

_____ Three completed Applicant Reference Forms from three business/professional/educational references (i.e. employer, teacher, coach) – personal references will receive no points towards admission (Applicant Reference Form included in this packet MUST be used)

_____ Documentation of attendance of a Surgical Technology Program Informational Session

_____ Documentation of attendance of a job shadow in a surgical department

_____ Job shadow essay

_____ North Central Missouri College Division of Nursing and Health Sciences Waiver Form

Submit applications to:

North Central Missouri College
North Belt Center
6503 North Belt Highway
Country Club, MO 64506
Attention: Jeremy Wilson

STUDENT SELECTION PROCESS

Admission into the Surgical Technology Program is based on the items noted below. Admission is competitive. A predetermined number of applicants with the highest scores will be offered a position in the class. All other qualified applicants will be placed on an alternate list. Any tie in applicant ranking will be broken based on the earliest application submission date.

All complete applications will be scored and ranked in an objective numerical format according to:

- Number of completed prerequisites and general education courses at time of application
- Grades and GPA for prerequisite and general education course work
- TEAS for Allied Health Exam score
- Professional references (employers, teachers, coaches, etc. – personal references will receive no points toward admission)
- Job Shadow essay

All applicants who have submitted a **completed** application will be notified, in writing via United States Postal Service and NCMC email, of their admission status.

Applicants who receive an acceptance letter will need to confirm their acceptance in writing by completing and returning the Confirmation of Intent form included with their acceptance letter by the specified deadline.

Alternates will be contacted immediately and placed on the admission roster should an accepted candidate fail to fulfill all requirements or withdraw their application.

Meeting the application criteria does NOT guarantee admission into the program.

Surgical Technology Program Applicant Ranking Form

Applicant Name: _____ Application Submitted: _____

Scoring Criteria	Scoring Instructions	Score
<p style="text-align: center;"><u>Number of Completed Prerequisites & General Education Courses</u> (max 8 points)</p> <p>_____ Anatomy</p> <p>_____ Physiology</p> <p>_____ Speech/Interpersonal Communication</p>	<p>Course complete with a “C” or better = 1 point</p> <p>Currently enrolled = 0.5 points</p> <p>Not currently enrolled or completed = 0 points</p>	

<p>_____ English</p> <p>_____ History or Government</p> <p>_____ Math-Allied Health</p> <p>_____ Medical Terminology</p> <p>_____ Microbiology</p>		
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Scoring Criteria	Scoring Instructions	Score
<p style="text-align: center;"><u>GPA of Prerequisites & General Education Courses</u> (max 5 points)</p> <p>_____ GPA x 4 _____ Anatomy</p> <p>_____ GPA x 4 _____ Physiology</p> <p>_____ GPA x 8 _____ (OR) Anatomy & Physiology</p> <p>_____ GPA x 3 _____ Speech/Interpersonal Communication</p> <p>_____ GPA x 3 _____ English</p> <p>_____ GPA x 3 _____ History or Government</p> <p>_____ GPA x 3 _____ Math-Allied Health</p> <p>_____ GPA x 3 _____ Medical Terminology</p>	<p>Place the GPA of each course in the first column.</p> <p>A = 4 points B = 3 points C = 2 points Incomplete/enrolled courses = 1 point</p> <p>Multiply the GPA in the first column with the number of credits and place the total in the second column.</p> <p>Add the totals in second column and place the number in the space labeled “Total.”</p> <p>Divide the “Total” by 27 to determine the GPA of the Prerequisites.</p> <p>3.5-4 = 5 points 3.0-3.4 = 4 points 2.5-2.9 = 3 points 2.0-2.4 = 2 points 0-1.9 = 1 point</p>	

_____ GPA x 4 _____ Microbiology _____ Total/27 hours taken _____ GPA of Prerequisites		
<u>TEAS Exam Score</u> (max 5 points) _____ Adjusted Individual Total	Exemplary (95.0%-100%) = 5 points Advanced (85.0%-94.9%) = 4 points Proficient (75.0%-84.9%) = 3 points Basic (65.0%-74.9%) = 2 points Developmental (55.0%-64.9%) = 1 point	
<u>References</u> (max 1 point) Reference 1 _____/19 = _____ Reference 2 _____/19 = _____ Reference 3 _____/19 = _____ _____ Total/3 = Average _____ _____ Average/5 = _____	Figure the total score divided by the number of items for each reference. Average the three scores together. Divide the average by 5. *** Must have 3 with relationship clearly labeled. Friends are inappropriate references and do not add points. ***	

Scoring Criteria	Scoring Instructions	Score
<u>Job Shadow Essay</u> (max 1 point)	Use attached scoring rubric.	

Total Score _____/19 points

Job Shadow Essay Rubric

Criteria	Yes	No
Did the paper have fewer than 3 grammatical or spelling errors?	0.25 points	0 points
Was the paper formatted appropriately? (2 pages, double spaced, 12 point font)	0.25 points	0 points
Did the student address the following:		
<ul style="list-style-type: none"> Briefly describe your job shadow experience and exams observed. Be careful not to include patient identifiers. 	0.10 points	0 points
<ul style="list-style-type: none"> Briefly describe the role that the surgical technologist played as a member of the healthcare team. 	0.10 points	0 points
<ul style="list-style-type: none"> Explain why you feel surgical technology is a good fit for you. 	0.10 points	0 points

<ul style="list-style-type: none"> Discuss the strengths you will contribute to the profession. 	0.10 points	0 points
<ul style="list-style-type: none"> Discuss the weaknesses that you will need to overcome prior to entering the profession. 	0.10 points	0 points
Total Score:		

REQUIREMENTS FOR FINAL ACCEPTANCE

Final acceptance into the Surgical Technology Program will be contingent upon completion of the following items:

- Completion of all prerequisite courses with a minimum grade of a C and submission of official transcripts prior to the start of the program
- Maintenance of 2.5 GPA in prerequisite course work
- Completion of a criminal background check (felony conviction may be cause for disqualification)
- Verification from the Department of Social Services that the applicant does not appear on the Employee Disqualification List
- Family Care Safety Registry clearance
- Physical examination and drug screening (positive drug screen is cause for disqualification)
- Compliance with the NCMC Surgical Technology Program Immunization Policies; accepted applicants must provide immunization records for required immunizations
- Review the Essential Functions of the Surgical Technology Program and attest that they can be met

APPLICANTS FOR WHO ENGLISH IS A SECOND LANGUAGE

Students must demonstrate English proficiency before entry into the program. Students, whose native language is other than English, are required to provide scores of the Test of English as a Foreign Language (TOEFL), with a minimum total score of 500 or ESL level 109. For additional information refer to the College Catalog.

Official transcripts of all high school, college and/or university students must be translated in English, contain descriptive titles of courses studied, final grades in each course and an explanation of the grading system. Student should also submit certificates of the results of official advancement examinations.

TITLE IX INFORMATION

North Central Missouri College does not discriminate in its programs, activities and facilities on the basis of race, color, national origin, sex, disability, religion, age, genetic information, veteran status, marital status, ancestry, gender identity, gender expression, or sexual orientation, as those terms are defined under applicable law, as it administers its admissions policies, educational policies, financial aid, athletic programs, student treatment and services, housing, and other institutionally administered programs or activities and employment. The College also provides equal access to the Boy Scouts and other designated youth groups. North Central Missouri College prohibits sexual harassment, including sexual violence. Sources: Title IX of the Educational Amendments of 1972; the Americans with Disabilities Act of 1990; Section 504 of the Rehabilitation Act of 1973; Title VII of the Civil Rights Act of 1964; discrimination prohibited by Title VI Public Law 88-352, 1964; Title IX, Public Law 88-380, 1972; the Age Discrimination Act; Missouri Statutes; and other applicable statutes and College policies. Title IX prohibits a recipient from discriminating on the basis of sex in admissions, recruitment, financial aid, academic programs, activities, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, use of buildings, and employment.

Questions regarding this policy statement or compliance with its provisions may be directed to Dr. Lenny Klaver, President, Frey Administrative Center, 1213 Mabel Street, Trenton MO 64683, (660) 359-3948 ext. 1200, lklover@mail.ncmissouri.edu; or Dr. Kristen Alley, Dean of Student Affairs, Alexander Student Center Office 12, 1204 Main Street, Trenton MO 64683, (660) 359-3948 ext. 1400, kalley@mail.ncmissouri.edu.

North Central Missouri College’s policy on non-discrimination can be found at <https://www.ncmissouri.edu/consumerinfo/notice-non-discrimination/>

NORTH CENTRAL MISSOURI COLLEGE SURGICAL TECHNOLOGY ESSENTIAL FUNCTIONS

The following are the essential functions that all individuals must be able to perform, with or without reasonable accommodation, in order to be accepted and retained as a student of the Surgical Technology Program at North Central Missouri College.

The essential functions include communication skills, critical thinking skills, interpersonal skills, mobility/motor skills, professional attitude/demeanor, and sensory abilities (auditory, olfactory, tactile, and visual).

Students with disabilities who wish to request reasonable accommodations under the American’s with Disabilities Act must follow the college’s procedure for doing so.

Essential Function	Standard	Some Examples of Necessary Activities (not all inclusive)
Auditory Ability	Auditory abilities (hearing) sufficient to monitor and assess the health needs of patients.	<ul style="list-style-type: none"> • Hear and respond to individuals with differing tones, volumes, and clarity and of speech. • Hear and respond to individuals who may be in close proximity or are distant, with or without the presence of extraneous noise • Hear and respond to individuals whose lips cannot be seen. • Detect monitor alarms, emergency signals, and rotor/exposure sounds on radiographic equipment. • Detect faint sounds such as auscultatory sounds.
Communication Skills	Communication abilities sufficient for effective interaction with others in verbal, non-verbal, and written form in the English language.	<ul style="list-style-type: none"> • Communicate with other members of the healthcare team. • Effectively listen.
Critical Thinking Skills	Critical thinking ability sufficient for safe clinical judgement.	<ul style="list-style-type: none"> • Comprehend and carry out instructions. • Read and comprehend written material. • Identify cause-and effect-relationships. • Recall information from the classroom and apply it to clinical situations.
Interpersonal Skills	Interpersonal abilities sufficient to interact with individuals, families, and groups, from a variety of social, cultural, and intellectual backgrounds.	<ul style="list-style-type: none"> • Establish a rapport and maintain professional relationships with patients and colleagues. • Work as a member of the healthcare team. • Provide care to all types of patient populations. • Demonstrate compassion, empathy, and concern for others.

Mobility/Motor Skills	Physical abilities, stamina, and gross and fine motor skills sufficient to provide safe and effective patient care.	<ul style="list-style-type: none"> • Possess the physical stamina to stand for long periods of time, usually 8 to 12 hour shifts. • Lift 25 pounds. • Manually move and position surgical patients and equipment. • Transport patients on stretchers, sometimes with additional ancillary equipment. • Perform cardiopulmonary resuscitation (CPR). • Use both hands simultaneously.
Olfactory Ability	Olfactory senses (smell) sufficient for maintaining environmental and patient safety.	<ul style="list-style-type: none"> • Distinguish smells which are contributory to assessing and/or maintaining the patient's health status. • Distinguish smells related to environmental safety.
Professional Attitude and Demeanor	Ability to present professional appearance and implement measures to maintain own physical and mental health and emotional stability.	<ul style="list-style-type: none"> • Maintain composure and function effectively in stressful or emergent situations. • Self-regulate emotional responses. • Use appropriate precautions when exposed to communicable diseases and radiation. • Adapt to fluctuating work environments. • Take responsibility for one's own actions. • Resolve conflict and respond to feedback in a professional manner. • Adhere to appropriate ethical standards.

NORTH CENTRAL MISSOURI COLLEGE SURGICAL TECHNOLOGY BACKGROUND CHECK

After acceptance into the program, a Criminal Record Check will be conducted. Any adverse findings may eliminate an applicant or participant.

Convictions that occur while attending the North Central Missouri College's Surgical Technology Program may result in the student being unable to complete the clinical experience and dismissal from the program. Likewise, it may result in ineligibility to take the national certification exam.

Students must immediately notify the Program Coordinator if an event occurs that may be found on a future Criminal Record Check.

North Central Missouri College

Division of Nursing and Health Sciences

2023-2024 Surgical Technology Program Application

Applicant Information

New Applicant

Returning Applicant

Re-Entry Applicant

Last Name: First Name: Middle Name: Maiden Name:

SSN: Phone:

Cell Phone: E-mail:

Current address:

City: State: ZIP Code:

Application date: Birth Date:

Birth City: How did you hear about our program?

Accepted as an NCMC student? Yes No Reason:

Only applicants who are fully accepted as an NCMC student before the application deadline will be reviewed.

TEAS Score on file with the college? Yes No Reason:

Only applicants who have a TEAS score on file with the college before the application deadline and meet the TEAS score guidelines will be reviewed.

Emergency Contact

Name:

Address: Phone:

City: State: ZIP Code:

Relationship: Cell Phone:

Previous Education

Table with 4 columns: School Attended, Name and Location, Diploma/Degree/Certificate, Year Complete. Rows include High School, College/University, and Other.

If you have not already done so, please contact those school(s) and have the following records sent to the admissions office at North Central Missouri College:

- 1. High School Transcript/G.E.D. Certificate
2. College or University Transcripts

Convictions

Have you ever been convicted as an adult of any crime (excluding traffic violations unrelated to alcohol and drugs)? If "Yes," please list the charges below and describe on a separate piece of paper. Any applicant who has been convicted of felonies and/or misdemeanors must discuss this matter with the Program Director.

Yes No

**NORTH CENTRAL MISSOUR COLLEGE SURGICAL TECHNOLOGY
PROOF OF ATTENDANCE OF JOB SHADOW**

To be filled out by the technologist being shadowed:

I, _____, verify that on the date of _____, I supervised
(technologist name) (date and times of job shadow)
_____, in the following surgery department:
(student name)

Name of Hospital: _____

Address: _____

Phone Number: _____

Signature: _____ Job Title: _____

**NORTH CENTRAL MISSOURI COLLEGE SURGICAL TECHNOLOGY
CONFIDENTIAL RELEASE WAIVER**

Personal references are given assurance of confidentiality. For this reason we are requesting the following waiver agreement to be signed. This is necessary in order to comply with Federal Law PL93-380 (FERPA), regarding confidential letters and statements of recommendations submitted by the reference on your behalf.

AGREEMENT

I, _____ hereby waive my right to see the personal/professional letters of reference from people I have requested as references on my application for admission to North Central Missouri College's Surgical Technology Program. I do give permission for representatives of North Central Missouri College's Surgical Technology Program to have full access to this confidential information during the admission process.

Signature

Student ID

Date

Reference Form

Following is a list of characteristics we feel are required for a student to be successful in the Surgical Technology Program at North Central Missouri College. Please rate according to the following rating scale listed:

- 5-Outstanding**
- 4-More than satisfactory**
- 3-Satisfactory**
- 2-Needs improvement**
- 1-Unsatisfactory**

Abilities & Skills	5	4	3	2	1	Descriptions
Responsibility						Accountable for one's actions
Leadership						Has capacity to direct activity of others
Initiative						Motivated to pursue actions independently
Flexibility						Capable of responding or conforming to changing or new situations
Organization						Arranges by systematic planning for optimal efficiency
Self-confidence						Assured in one's abilities and skills
Independent Work						Completes tasks with minimal supervision
Communication-verbal						Contributes knowledge and opinions in an articulate manner
Communication-written						Expresses self clearly in writing
Stress Response						Maintains composure and able to function
Attitude						Positive approach to work and coworkers
Manual Dexterity						Ability to perform psychomotor skills
Group Interaction-peers/coworkers						Ability to get along with peers/coworkers
Group Interaction-teachers/employers/supervisors						Ability to get along with teachers/employers/supervisors
Maturity						Demonstrates common sense, tact, and initiative
Knowledge Application						Ability to apply academic theory to practice
Decision Making						Ability to analyze a problem and formulate a solution
Dependability						Follows through on assignments
Attendance						Prompt, punctual, and prepared

Additional information: Use to amplify or add to characteristics rated previously. Please indicate the above person's strengths and those qualities that require further development.

Strengths: _____

Qualities that require further development: _____

Thank you for your assistance!

NORTH CENTRAL MISSOURI COLLEGE
Division of Nursing and Health Sciences
WAIVER FORM – 2023-2024 Academic Year

I understand that admission to the North Central Missouri College does not automatically confirm admittance into the Surgical Technology Program. Selection is based upon meeting published entry requirements, which demonstrates the potential for successful achievement in the Surgical Technology Program.

I understand that successful completion of the clinical practicums and course of study in the Surgical Technology Program at North Central Missouri College does not necessarily guarantee job placement upon completion of the program.

I authorize North Central Missouri College to request and obtain a copy of my criminal background as provided in section 610.120 RSMo and to make an inquiry to the department of social services regarding the employee disqualification list as provided in section 660.315. I further authorize North Central Missouri College to provide the necessary documentation, to individual clinical affiliates, to verify my eligibility to participate in the clinical experience.

In the event that I become involved with criminal action resulting in violation of RSMo 335.066, 610.120, or 610.315, I will notify the Program Director. If it is found that I have been dishonest in disclosing any past act in my application process, I may be denied entry and/or terminated from the program. I understand that criminal action may result in dismissal from the program.

If during the time in the Surgical Technology Program at North Central Missouri College I should become unable to perform safely the duties of a student surgical technologist, it is my responsibility to seek help and/or remove myself from the program until such time as I can resume the responsibilities safely.

Should I develop a new or recurring physical or mental condition, which prevents me from performing safely at minimal levels, I agree to seek help and to be held responsible for the identification, treatment, and financial obligations of this concern.

The applicant understands that all information contained in this application will be reviewed, and I hereby grant permission to do the same. I realize my signature indicates that I understand that I am responsible for and will be held accountable to the standards and guidelines presented in the pre-admission packet of information. I understand the process and have had the opportunity to ask questions for clarification.

Applicant Signature

Date

STATE OF _____)

COUNTY OF _____)

On this _____ day of _____, 20_____, before me, _____ (Notary)

Notary Public in and for said state, personally appeared, _____, (Student) known to me to be the person who executed the within instrument and acknowledged to me that he/she executed the same for the purposes therein stated.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

Notary Public Signature

My commission expires

NCMC Tuition and Fees for 2022-2023
****Subject to change for 2023-2024 school year****

Tier I	Tuition per credit hour	Student Development fee per credit hour	Facility fee per credit hour	Technology fee per credit hour	Total Tuition & Fees per credit hour
Trenton Campus: On-Ground					
NCMC District Students	\$92	\$20	\$20	\$10	\$142
Other Missouri Residents	\$158	\$20	\$20	\$10	\$208
Other U.S. Residents	\$195	\$20	\$20	\$10	\$245
International Students	\$195	\$20	\$20	\$10	\$245
Online & Distance Learning					
Online	\$180	\$20	\$20	\$10	\$230
Outreach	\$180	\$20	\$20	\$10	\$230
Course by Arrangement	\$180	\$20	\$20	\$10	\$230

Tier II	Tuition per credit hour	Student Development fee per credit hour	Facility fee per credit hour	Technology fee per credit hour	Total Tuition & Fees per credit hour
Nursing					
On-Ground (PN & ADN)	\$162	\$20	\$20	\$10	\$212
Online (ADN)	\$188	\$20	\$20	\$10	\$238
Allied Health					
Radiologic Technology	\$300	\$20	\$20	\$10	\$350
Surgical Technology	\$300	\$20	\$20	\$10	\$350
OTA courses	\$262	\$0	\$0	\$0	\$262
MLT courses	\$324	\$0	\$0	\$0	\$324

Additional Nursing and Allied Health specific fees apply each semester of attendance:

	Fall	Spring	Summer
Trenton, Maryville, & Online Nursing			
Nursing Program Fee	\$1,600	\$1,200	\$1,200*
Lab Fee	\$1,000	\$1,000	\$1,000*
Bethany Nursing (Night & Weekend)			
Nursing Program Fee	\$1,200	\$1,600	\$1,200*
Lab Fee	\$1,000	\$1,000	\$1,000*
Radiologic Technology Program Fee	\$0	\$0	\$500
Surgical Technology Program Fees	\$2,000	\$2,000	\$1,000
			*PN Only

The NCMC Health Sciences Pre-Admission Data Packet provides detailed tuition and fees and other cost information for nursing programs.

NCMC Tuition Calculator: Students may visit the Tuition and Cost page on the NCMC website to calculate tuition and fee costs for Tier I and Tier II courses.

Students may be responsible for additional course-specific fees and student health fees, which can be found using the online course catalog. Testing Fees may be charged for the administration of tests, including Placement and Nursing exams.

High School Programs	Tuition per credit hour	Student Development fee per credit hour	Facility fee per credit hour	Technology fee per credit hour	Total Tuition & Fees per credit hour
Dual Credit - All Formats	\$108	\$0	\$0	\$0	\$108
Early College - NCMC District	\$14	\$20	\$20	\$10	\$64
Early College - Out-of-District	\$64	\$20	\$20	\$10	\$114
Early College - Online & Outreach	\$64	\$20	\$20	\$10	\$114

Room & Board	Meal Plan (meals per week)	2022-23 Room Cost	2022-23 Board Cost	Cost per Year	Cost per Semester
Occupancy					
Double (<i>Ellsworth or Selby</i>)	All Access	\$3,070.00	\$3,260.00	\$6,330.00	\$3,165.00
*Single (<i>Ellsworth or Selby</i>)	All Access	\$4,090.00	\$3,260.00	\$7,350.00	\$3,675.00
Apartment (<i>Anchor A or Anchor B</i>)	All Access	\$5,115.00	\$3,260.00	\$8,375.00	\$4,187.50
Apartment (<i>Anchor A or Anchor B</i>)	8	\$5,115.00	\$1,755.00	\$6,870.00	\$3,435.00
Commuter (<i>optional</i>)	8	\$0	\$1,755.00	\$1,755.00	\$877.50
*Very limited, and at the discretion of the Director of Residence Life. All students living in the residence halls are required to purchase a meal plan.					